



## USHA MARTIN UNIVERSITY, JHARKHAND

Date: 20/11/2021

### NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) is scheduled to convene on 26/11/2021, at 9:30 AM. The meeting will take place in Conference Hall, UMU Campus, Angara in the Hybrid mode. The primary purpose of this meeting is to discuss and deliberate upon important matters outlined in the agenda provided below:

#### Agenda Items:

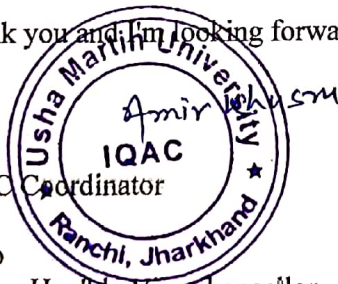
1. Review and approval of minutes from the previous IQAC meeting
2. Status updates on action items from the previous meeting
3. Discussion on enhancing industry relationship
4. Discussion on enhancing alumni relationship
5. Discussion on policy and provisions for supporting economically weak/needly students
6. Update on research initiatives, publications, and collaborations.
7. Discuss strategies to promote research and innovation within the university.
8. Report on Infrastructure development in the University
9. Report on membership of professional bodies
10. To consider the 360-degree feedback and actions taken by the departments
11. Any other matter with the permission of the chair

Thank you and I'm looking forward to your presence.

IQAC Coordinator

Cc to

1. Hon'ble Vice Chancellor
2. Registrar
3. IQAC members
4. All HoDs





**USHA MARTIN UNIVERSITY, RANCHI, JHARKHAND**

**INTERNAL QUALITY ASSURANCE CELL**

**MINUTES OF MEETING**

**Ref. UMU/IQAC/2021/02**

**Date: 26/11/2021**

The meeting of the Internal Quality Assurance Cell (IQAC) was convened at 9:30 AM on 26/11/2021. The committee was conducted in Conference Hall, UMU Campus, Angara, in the Hybrid mode for distance participants.

The meeting started with a warm greetings and welcome note from the chair. Following members were present:

Prof. S.C Garg	Chairperson
Dr. Vipraw Kishore Pandey	Registrar
Ms. Priyanka Pallavi	Head Training and Placement
Dr. Abhishek Pandey	Faculty Member
Dr. Arvind Hans	Faculty Member
Dr. P.C. Panda	Faculty Member
Dr. Lopamudra Satapathy	Faculty Member
Dr. Vinay Singh	Faculty Member
Dr. Sharmishtha Roy	Faculty Member
Dr. Anupama Verma	Faculty Member
Dr. Ritushree Narayan	Faculty Member
Dr. Jayantika Pal	Faculty Member
Dr. Md. Amir Khusru Akhtar	Coordinator IQAC

### **Agenda 1: Review and approval of minutes from the previous IQAC meeting**

*(Annexure: 1)*

The IQAC members confirmed the minutes from the previous IQAC meeting.

### **Agenda 2: Status updates on action items from the previous meeting**

Previous Agenda Item	Action Item	Status Update
Agenda 3: Refund Policy	Review and refine the university's refund policy to ensure fairness, transparency, and procedural clarity.	Existing policy reviewed; gathering student feedback for further improvements initiated.
Agenda 4: Reporting of IQAC Activities/Events	Highlight and document quality assurance initiatives, student support strategies, and research contributions.	Successful implementation of projects; inclusivity-focused student support strategies reported.
Agenda 5: Academic Audit	Address findings from the academic audit, focusing on curriculum relevance, teaching methodologies, and assessment effectiveness.	Key findings reviewed; actionable insights shared for teaching and learning process improvements.
Agenda 6: Campus Safety Audit Post-COVID	Conduct a comprehensive safety audit, ensuring sanitization, social distancing, and health monitoring.	Regular campus sanitization drives updated; safety audit preparation for post-COVID classes underway.
Agenda 7: NAAC Accreditation Status	Review documentation, self-study reports, and quality assurance practices for NAAC accreditation readiness.	Documentation reviewed; strategies to address gaps in accreditation requirements under discussion.
Agenda 8: Student Feedback Report	Address concerns raised in feedback, introduce skill development programs, revise practical courses, and strengthen LMS usage.	Skill and personality development programs initiated; LMS enhanced for better student access.
Agenda 9: Mentor-Mentee System	Enhance mentorship programs, conduct parent meetings based on progress reports, and strengthen mentor-mentee communication.	Parent meetings initiated; strategies for effective mentorship under development.

### **Agenda 3: Discussion on enhancing industry relationship**

The IQAC meeting centered on a crucial agenda item, fostering an insightful discussion on enhancing industry relationships. The discussion encompassed the identification of potential industry partners, the formulation of collaborative projects, and the development of internship and placement programs. Participants shared insights on aligning academic curricula with industry demands to enhance students' employability.

### **Agenda 4: Discussion on enhancing alumni relationship**

The IQAC meeting focused on enhancing alumni relationships, recognizing the valuable role that alumni play in contributing to the institutional legacy. Members suggested on strategies



to strengthen connections with alumni and leverage their experiences for the benefit of current students. The dialogue included considerations on organising alumni networking events, mentorship programs, and collaborative initiatives. The alumni feedback analysis highlighted on relevance of course outline and materials enhancement. It also suggested to integrate Value based strategies into lectures and lab sessions.

**Agenda 5: Discussion on policy and provisions for supporting economically weak/needly students**

The Hon VC suggested to review the policies and provisions to support economically weak and needy students. Recognizing the importance of inclusivity and equal opportunities, participants explored strategies to ensure access to quality education for all to support during the pandemic phase.

**Agenda 6: Update on Research Initiatives, Publications, and Collaborations**

The IQAC meeting was centered on a critical agenda item, providing an update on research initiatives, publications, and collaborations within the university. The meeting showcased achievements in publications, underscoring the scholarly contributions of faculty and researchers. It was reported that the university made a remarkable progress in its research endeavours by publishing over 167 journals and book chapters which was double the previous academic session. It was a proud moment for the university as one of the faculties was granted a patent. The Chairman extended wishes for the faculty and the department. Moreover, the faculties and students benefiting from seed money allocation (Rs. 96.49 lakhs for 81 projects) and research funding from Govt. and non govt. sources (Rs. 870 lacs) had increased as compared to previous academic year.

The committee was updated of the MoU signed with Patent Minder Intellectual Property Associates for 5 years with an intent of providing online workshop and lecture sessions to the students. Further, the ongoing talks on signing MoUs with Global Jurix LLP, New Delhi; Candidlex Advisors LLP, Noida were also discussed. Collaborative efforts with other external institutions and industry partners were also explored, fostering a culture of knowledge exchange and innovation.

**Agenda 7: Discuss strategies to promote research and innovation within the university.**

The discussion included exploring avenues to incentivize faculty and student research, providing resources, and creating collaborative platforms. Participants shared insights on incorporating emerging technologies and interdisciplinary approaches to foster innovation. Strategies for enhancing research visibility, both within and outside the institution, were deliberated, aiming to showcase the scholarly contributions of the university community.

**Agenda 8: Report on Infrastructure development in the University**

The IQAC members were apprised about the developing infrastructure facility of the University and the plans ahead to facilitate the teachers and learners.

**Agenda 9: Report on membership of professional bodies**

A report on the membership of professional bodies within the university community was presented. The report highlighted faculty and staff memberships in professional bodies, showcasing the institution's commitment to fostering connections with industry experts and staying abreast of current industry practices. The discussion carried on further strengthen and diversify these memberships, ensuring continuous engagement with the broader professional community.

**Agenda 10: To consider the 360-degree feedback and actions taken by the departments**

The 360-degree feedback and subsequent actions taken by the departments presented before the committee members and suggestions were adopted keeping in view the institution's dedication to fostering an open and constructive feedback culture, promoting transparency and accountability at the departmental level.



Cc to

1. Hon'ble Vice Chancellor
2. Pro-Vice Chancellor
3. Registrar
4. Members
5. Deans and HoDs