USHA MARTIN UNIVERSITY, JHARKHAND

Date: 16/11/2020

NOTICE

The Internal Quality Assurance Cell (IQAC) is going to have a meeting on November 17, 2020, at 9:30 AM. The meeting will be held in the conference room of the UMU campus in Angara and in the Hybrid Mode. The main goal of this meeting is to talk about and consider the significant issues listed on the agenda below:

Agenda:

1. Review and approval of minutes from the previous IQAC meeting
2. Status updates on action items from the previous meeting
3. Update on ongoing quality assurance initiatives and projects within the university.
4. Discussion on strategies to address student concerns and enhance the overall student experience.
5. Report on faculty development programs and training opportunities.
6. Update on research initiatives, publications, and collaborations.
7. Discuss strategies to promote research and innovation within the university.
8. Discussion of any infrastructure development plans and improvements to campus facilities.
9. Review of safety and security measures on campus.
10. Any other matter with the permission of the chair

We appreciate and look forward to your participation

IQAC Coordinator

Cc to

1. Hon'ble Vice chancellor
2. Registrar
3. IQAC members, All HoDs

USHA MARTIN UNIVERSITY, RANCHI, JHARKHAND

INTERNAL QUALITY ASSURANCE CELL

<u>MINUTES OF MEETING</u>

Ref. UMU/IQAC/2020/02   **Date: 17/11/2020**

The meeting of the Internal Quality Assurance Cell (IQAC) commenced on Tuesday, November 17, 2020, at 9:30 AM sharp. The members joined through Google Meet link keeping the norm of social distancing.

Following members were present:

Prof. S.C Garg	Chairperson
Dr. Viplaw Kishore Pandey	Registrar
Ms. Priyanka Pallavi	Head Training and Placement
Dr. Abhishek Pandey	Faculty Member
Dr. Arvind Hans	Faculty Member
Dr. P.C. Panda	Faculty Member
Dr. Lopamudra Satapathy	Faculty Member
Dr. Vinay Singh	Faculty Member
Dr. Sharmishtha Roy	Faculty Member
Dr. Anupama Verma	Faculty Member
Dr. Ritushree Narayan	Faculty Member
Dr. Jayantika Pal	Faculty Member
Dr. Md. Amir Khusru Akhtar	Coordinator IQAC

Agenda 1: Review and acceptance of minutes from the previous IQAC

The IQAC members confirmed the minutes of the previous meeting.

Agenda 2: Status updates on action items from the previous meeting

Previous Agenda Item	Action Item	Status Update
Agenda 3: Faculty Development and Training Programs	Plan and execute FDPs, including one on OBE for newly joined faculty. Share details of past FDPs and participation.	FDP on OBE planned and scheduled; previous year FDP data shared; participation numbers confirmed.
Agenda 4: Promoting Research Culture	Focus on quality of research, incentivize achievements, and enhance funding for research.	Increased quality-focused initiatives; recognition and rewards system in development; funding utilization optimized.
Agenda 5: Institutional Developments and Achievements	Plan strategy for shifting operations to the new Angara campus.	Campus construction progressing as planned; operational transition strategy drafted.
Agenda 7: NAAC Accreditation Processes	Review roadmap for NAAC accreditation and prepare for upcoming evaluations.	Roadmap reviewed and confirmed; preliminary preparation initiated.
Agenda 8: Collaborative Initiatives for Quality Enhancement	Explore partnerships with academic institutions, industries, and government organizations.	Collaborative discussions initiated; potential partnerships under review.
Agenda 9: Challenges in Maintaining and Improving Quality	Address resource constraints, regulatory requirements, and stakeholder engagement challenges.	Strategic planning in place; initial actions to mitigate resource and compliance challenges underway.
Agenda 10: Feedback from Stakeholders	Organize workshops, field visits, and guest lectures; review Program Objectives and Outcomes.	Workshops and guest lectures planned; Program Objectives and Outcomes under review for enhancements.
Agenda 11: Accreditation Status Updates	Provide a transparent update on progress in accreditation processes.	Documentation compiled; progress on accreditation milestones on track.
Agenda 12: Assessment Outcomes and Improvements	Implement improvements in curriculum, faculty training, and assessment methods based on feedback.	Improvement measures outlined; implementation process initiated with workshops and curriculum updates.

Agenda 3: Update on ongoing quality assurance initiatives and projects within the university.

During the meeting, an update was provided on ongoing quality assurance initiatives and projects within the University. This encompassed a review of current efforts aimed at enhancing academic excellence, administrative efficiency, and overall institutional effectiveness. Key initiatives were highlighted, including faculty development programs,

curriculum enhancements, infrastructure upgrades, and student support services. Progress made on each initiative was discussed, along with any challenges encountered and strategies for overcoming them. This update reaffirmed the institution's commitment to continuous improvement and quality assurance, ensuring that it remains responsive to the evolving needs of its stakeholders and maintains its reputation for excellence in education.

Agenda 4: Discussion on strategies to address student concerns and enhance the overall student experience.

During the meeting, there was a focused discussion on strategies aimed at addressing student concerns and enhancing the overall student experience. It was decided to consider the student's feedback analyses to address student concern and enhance their university experience.

The IQAC members were shared with faculty feedback analysis which showed the concern of students learning with human values. The members suggested to incorporate human values and ethics course in the curriculum. It was also suggested to reallocation of credits to the courses for certain programmes. To provide overall good learning experience for the students, it was suggested to implement career counselling sessions and mentor ship programmes with more effectiveness.

Agenda 5: Report on Faculty Development programs and training opportunities.

During the meeting, a report was presented on faculty development programs and training opportunities. The report outlined the various programs and opportunities available to faculty members aimed at enhancing their professional development and teaching effectiveness in work from home system. It highlighted suggested workshops, seminars, and training sessions from the feedback analysis which focused on pedagogical techniques, technology integration, research skills, and leadership development.

Agenda 6: Update on research initiatives, publications, and collaborations.

During the meeting, an update was provided on research initiatives, publications, and collaborations within the institution. The update highlighted ongoing research projects, recent publications by faculty members, and notable collaborations with external partners. It included information on research funding, grants secured, and achievements in scholarly activities.

39 scholars were awarded JRF to carry out their research work. Total 47 papers had been published in journals and books since the commencement of the academic session and several were under consideration for publication. The committee was updated about the seed money that was allocated for the current academic session and the progress of all 30 projects under the scheme.

Agenda 7: Discuss strategies to promote research and innovation within the university.

During the meeting, there was a comprehensive discussion on strategies aimed at promoting research and innovation within the University. Additionally, strategies for creating a conducive environment for innovation, such as establishing research clusters and incubators, were explored. The possibilities of signing MoUs with organizations/institutes for student exchange, training and internship were discussed. It was emphasized that by implementing these strategies, the university can enhance its research productivity, attract talented researchers and scholars, and contribute meaningfully to knowledge creation and societal impact.

Agenda 8: Discussion of any infrastructure development plans and improvements to campus facilities.

During the meeting, there was a discussion regarding infrastructure development plans and improvements to campus facilities. The focus was on outlining upcoming projects aimed at enhancing the physical infrastructure of the campus to better serve the needs of students, faculty, and staff. The discussion also touched upon sustainability initiatives and accessibility enhancements to ensure that campus facilities are environmentally friendly and inclusive. Overall, the aim was to create a conducive learning and working environment that supports the institution's mission and values.

The IQAC members suggested for the library cataloguing and indexing system, To make resources available in the digital library for he access of students in Online mode of education.

Agenda 9: Review of safety and security measures on campus.

During the meeting, a review was conducted of safety and security measures on campus, COVID -19 protocol of social distancing and sanitisation of workplace at regular intervals. It was emphasized that maintaining a safe and secure campus environment remains a top priority, and ongoing efforts are being made to continuously improve and strengthen safety measures to uphold the welfare of the campus community.

Agenda 10: Any other matter with the permission of the chair

No issue was raised under this item.

(Dr. Md. Amir Khusru Akhtar)
IQAC Coordinator

Cc to

1. Hon'ble Vice Chancellor
2. Pro-Vice Chancellor
3. Registrar
4. Members
5. Deans and HoDs