



USHA MARTIN UNIVERSITY, JHARKHAND

Date: 20/02/2020

NOTICE

The Internal Quality Assurance Cell (IQAC) will convene for a meeting on February 27, 2020, at 9:30 AM. The meeting will take place in the conference room at the UMU campus in Angara. The primary aim of this meeting is to deliberate and address the significant matters outlined in the agenda provided below:

Agenda:

1. Review and approval of minutes from the previous IQAC meeting
2. Status updates on action items from the previous meeting
3. Faculty Development and Training Programs
4. Review on promoting research culture in the University
5. Institutional developments and achievements
6. Review the status of NAAC accreditation processes and accreditation-related activities.
7. Collaborative Initiatives for Quality Enhancement
8. Challenges faced in maintaining and improving quality
9. Review of feedback received from students, faculty, and other stakeholders
10. Status update on any accreditation processes
11. Discussion on assessment outcomes and improvements made
12. Any other matter with the permission of the chair

All participants are requested to be seated by 9:15 AM. We appreciate your punctuality. The ongoing enhancement of our institution's academic and administrative processes relies on your active involvement in this conference. We appreciate and look forward to your participation



Cc to

1. Hon'ble Vice chancellor
2. PVC, Registrar
3. IQAC members
4. All HoDs



USHA MARTIN UNIVERSITY, RANCHI, JHARKHAND

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Ref. UMU/IQAC/2020/01

Date: 27/02/2020

The session of the Internal Quality Assurance Cell (IQAC) commenced on Thursday, February 27, 2020, at 9:30 AM sharp. The committee assembled at the Conference Hall of UMU Campus in Angara to deliberate on methods to enhance the quality of academic and administrative practices within the institution.

Following members were present:

Prof. S.C Garg	Chairperson
Dr. Vipraw Kishore Pandey	Registrar
Ms. Priyanka Pallavi	Head Training and Placement
Dr. Abhishek Pandey	Faculty Member
Dr. Arvind Hans	Faculty Member
Dr. P.C. Panda	Faculty Member
Dr. Lopamudra Satapathy	Faculty Member
Dr. Vinay Singh	Faculty Member
Dr. Sharmishtha Roy	Faculty Member
Dr. Anupama Verma	Faculty Member
Dr. Ritushree Narayan	Faculty Member
Dr. Jayantika Pal	Faculty Member
Dr. Md. Amir Khusru Akhtar	Coordinator IQAC

Agenda 1: Review and acceptance of minutes from the previous IQAC

The committee members confirmed the minutes of the previous meeting.

Agenda 2: Status updates on action items from the previous meeting

Previous Agenda Item	Action Item	Status Update
Agenda 3: Collaborative Initiatives with Other Institutions	Explore potential partnerships and collaborations as discussed by Prof. Garg and Dr. V Pandey.	Proposed collaborations evaluated; positive feedback received; partnership agreements in progress.
Agenda 4: Review on the Implementation of Outcome-Based Education (OBE)	Maintain regular revisions of Course Outcomes and Objectives based on student feedback.	Updates provided; feedback integrated; regular revision mechanism established.
Agenda 5: Feedback on Teaching-Learning Practices	Address feedback from faculty and students, and implement suggested improvements in teaching practices.	Feedback analyzed; implementation of suggestions underway; initial improvements showing positive results.
Agenda 6: Academic Curriculum Enhancement	Form subcommittee for curriculum revision; align MBA, BCA, BBA, and BCOM programs with industry trends.	Subcommittee formed; curriculum revisions drafted; suggestions for human values and ethics courses incorporated.
Agenda 7: Update on Research Initiatives, Publications, and Collaborations	Enhance research output, support international collaborations, and update progress on seed-funded projects.	Increased research output reported; six seed-funded projects progressing well; international collaborations in discussion.
Agenda 8: Student Feedback Mechanisms and Grievance Analysis	Analyze student feedback and grievances; develop strategies to address concerns.	Feedback mechanisms strengthened; grievance resolutions outlined; actionable strategies implemented.

Agenda 3: Faculty Development and Training Programs

Dean Faculty updated the committee members regarding the forthcoming FDP plans and details of it. Hon VC Sir suggested to include OBE as one of the FDP for the faculty joined recently. The Previous year FDP details along with number of participants was also shared with the Committee members.

Agenda 4: Review on promoting research culture in the University

IQAC members were apprised by the Dean Research about the research & publication details of the University Faculty. Number of PhD awarded and the new list of Research Scholars was also shared with the Committee. Out of the total students enrolled for PhD, 8 students (JRFs) received funding to carry out their research work. Furthermore, total 45 publications including journals and book chapters had been published since the commencement of the academic session. The university also received seed money and research funding from various sources of approx. Rs. 36 lacs and Rs. 328 lacs, respectively for various research activities.

It was suggested by PVC Madam suggested to focus on the quality of research in the Institution. Furthermore, promoting a culture of recognition and rewards for research achievements, such as awards, promotions, and tenure, can incentivize faculty members to prioritize research pursuits. It was suggested that by implementing these strategies, the university can create an environment conducive to research excellence and innovation.

Agenda 5: Institutional developments and achievements

The committee members discussed the remarkable journey of the institution in recent years. It was highlighted by Dr. Vinay Singh, how our institution has witnessed significant developments and achieved notable milestones across various domains. Through strategic investments in infrastructure enhancement projects, we've modernized our campus facilities, providing students and faculty with state-of-the-art learning and research environments. The new Campus at Angara is under construction in full swing and the strategy to shift the operation to the new campus was planned.

Agenda 6: Review the status of NAAC accreditation processes and accreditation-related activities.

In light of our commitment to maintaining and enhancing the quality standards of our institution, it is imperative to regularly review the status of NAAC accreditation processes and accreditation-related activities. The committee was suggested to plan out the NAAC accreditation for the Institution in the years to come. A road map was prepared for this and all members confirmed to it.

Agenda 7: Collaborative Initiatives for Quality Enhancement

The members were suggested to look for collaborative Initiatives for quality enhancement for the institution especially looking into the looming COVID -19 ahead. The initiatives suggested were partnerships with external stakeholders, including other academic institutions, industry partners, and governmental organizations, to leverage collective expertise and resources. Through collaborative efforts, we seek to identify best practices, exchange knowledge, and implement innovative solutions to address challenges and capitalize on opportunities in the ever-evolving landscape of education.

Agenda 8: Challenges faced in maintaining and improving quality

As we strive to maintain and improve the quality of our institution, it is crucial to acknowledge and address the challenges we encounter along the way. Some of the challenges we face include resource constraints, such as limited funding and infrastructure, which may hinder our ability to implement necessary improvements. Additionally, navigating regulatory requirements and compliance standards can present obstacles, requiring careful planning and coordination. Furthermore, maintaining stakeholder engagement and alignment amidst diverse perspectives and priorities poses a challenge. Despite these challenges, we remain committed to overcoming them through strategic planning, collaboration, and innovation, ensuring that we continue to deliver high-quality education and services to our stakeholders.

Agenda 9: Review of feedback received from students, faculty, and other stakeholders

Based on the feedback received the IQAC members suggested to organise workshop and field visits for the BPT students. It was also suggested to review Programme Objectives and Outcomes to have better clarity and enhanced learning. The revision of practical course s was also suggested by one of the members. The list of value-

added courses offered was reviewed and few new areas was suggested. Guest lectures were suggested to be organised inviting experts from industries and government organisations.

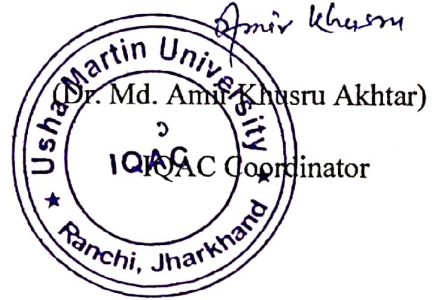
Agenda 10: Status update on any accreditation processes

Providing a status update on accreditation processes is crucial to ensuring transparency and accountability in our pursuit of quality assurance. This update encompasses the progress made in fulfilling accreditation requirements, compiling necessary documentation, and meeting established deadlines. By reviewing the current status of accreditation processes, we gain insights into our strengths, areas for improvement, and any potential challenges that may arise. Additionally, this update allows us to keep stakeholders informed about our accreditation journey and demonstrate our commitment to meeting recognized standards of excellence in education. Through proactive communication and diligent efforts, we aim to achieve accreditation milestones and further enhance the reputation and credibility of our institution.

Agenda 11: Discussion on assessment outcomes and improvements made

During our discussion on assessment outcomes and improvements made, we delved into a comprehensive review of assessment data gathered from various sources, including exams, assignments, projects, and surveys. This analysis allowed us to gain valuable insights into student performance and program effectiveness, identifying both areas of strength and areas requiring improvement. Through careful examination of feedback from students, faculty, and other stakeholders, we pinpointed specific aspects of our assessment processes that could be enhanced. Subsequently, we developed a detailed action plan outlining measures to address these identified weaknesses and promote continuous improvement. These measures encompass curriculum revisions, faculty development workshops, and modifications to assessment methods to better align with our institutional goals and objectives. Moving forward, we are committed to implementing these improvement measures diligently, monitoring their effectiveness, and fostering a culture of ongoing assessment and enhancement within our institution. Through transparent communication and collaborative efforts, we aim to ensure that our assessment practices continually

evolve to meet the needs of our students and uphold the standards of excellence we strive to achieve.



Cc to

1. Hon'ble Vice Chancellor
2. Pro-Vice Chancellor
3. Registrar
4. Members
5. Deans and HoDs