



## USHA MARTIN UNIVERSITY, JHARKHAND

Date: 25/06/2019

### NOTICE

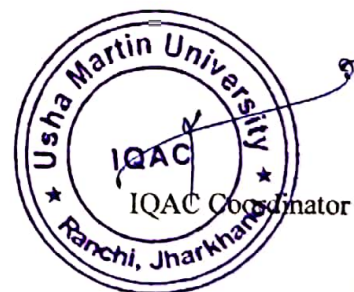
A meeting of the Internal Quality Assurance Cell (IQAC) is scheduled to convene on **27<sup>th</sup> June 2019**, at 11:30 AM. The meeting will take place in Conference room, UMU Campus, Hardag. The agenda of the meeting is listed below:

#### Agenda:

1. Review and approval of minutes from the previous IQAC meeting
2. Status updates on action items from the previous meeting
3. Finalising the IQAC's goals and objectives for the upcoming academic year.
4. Discussion on feedback mechanism from stakeholders
5. Quality enhancements through industry partnerships Exploring Strategies for Research Promotion
6. Collaborative Initiatives for Quality Enhancement
7. Review of Institutional Policies and Procedures
8. Evaluation of Extension and Outreach Activities
9. Review the status of NAAC accreditation processes and accreditation-related activities.
10. Future Plans and Goals for Quality Enhancement

Your active participation in this meeting is invaluable in our continuous efforts to enhance the quality of our institution's academic and administrative processes.

Thank you and looking forward to your presence.



Cc to

1. VC Office
2. PVC, Registrar
3. IQAC members
4. All HoDs



USHA MARTIN UNIVERSITY, RANCHI, JHARKHAND

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Ref. No.: UMU/IQAC/2019/02

Date: 27/06/2019

The meeting of the Internal Quality Assurance Cell (IQAC) convened at 11:30 AM on 27/06/2019, Conference Hall at the UMU campus, Hardag.. The meeting started with a warm greetings and welcome note from the chair

Following members were present:

Prof. S.C. Garg	Chairperson
Dr. Viplaw Kumar Pandey	Registrar
Ms. Priyanka Pallavi	Head Training and Placement
Dr. Abhishek Pandey	Faculty Member
Dr. Anupama Verma	Faculty Member
Dr. Vinay Singh	Faculty Member
Dr. Sharmishtha Roy	Faculty Member
Dr. Ritushree Narayan	Faculty Member
Dr. Jayantika Pal	Faculty Member
Dr. Arvind Hans	Coordinator IQAC

**Agenda 1: Review and approval of minutes from the previous IQAC meeting**

*(Annexure-1)*

Coordinator of IQAC, presented the minutes, and it was noted that all action items had been duly addressed. The IQAC members confirmed the minutes.

## Agenda 2: Status updates on action items from the previous meeting

Previous Agenda Item	Action Item	Status Update
Agenda 3: Formation of NAAC Committee and Accreditation	Constitute a task force for data collection, verification, and alignment with NAAC parameters.	NAAC task force formed; data collection process initiated with guidelines for alignment under review.
Agenda 4: Enhancing Teaching-Learning Practices	Develop a roadmap for integrating modern technology, collaborative projects, and mentorship programs.	Roadmap drafted; faculty mentorship program launched; initial training on technology integration done.
Agenda 5: Implementation of Outcome-Based Education (OBE)	Align program outcomes, course objectives, and assessment techniques with OBE standards.	OBE implementation framework prepared; workshops conducted for faculty on OBE alignment strategies.
Agenda 6: Research Promotion Strategies	Introduce seed grant initiatives and explore starting PhD programs in Agriculture and Legal Studies.	Seed grant proposals under review; initial groundwork for PhD programs started; faculty publications monitored.
Agenda 7: Collaborative Initiatives for Quality Enhancement	Revise vocational courses and forge collaborations with external institutions.	Vocational course revisions underway; initial talks with external institutions for collaboration started.
Agenda 8: Student Engagement and Feedback Mechanisms	Establish a student feedback committee and conduct periodic surveys.	Student feedback committee formed; pilot survey conducted with data analysis in progress.
Agenda 9: Faculty Development and Training Programs	Prepare a detailed plan for upcoming faculty development initiatives.	Comprehensive faculty development plan drafted; initial sessions scheduled for the next quarter.

## Agenda 3: Finalising the IQAC's goals and objectives for the upcoming academic year

After number of suggestions the members reached a consensus on prioritizing faculty development, student-centric initiatives, and accreditation-related activities.

A subcommittee was formed to draft the IQAC's goals and objectives for the upcoming academic year. The subcommittee includes Dr. Abhishek Pandey, Dr. Sharmishtha Roy, Ms. Shipra Jain, and Mr. Amit Kumar

## Agenda 4: Discussion on feedback mechanism from stakeholders

Dr. Abhishek Pandey discussed presented the adopted feedback mechanism from stakeholders. It was appreciated and was decided to continue regular surveys and feedback sessions involving students, faculty, and employers to gather valuable input.

## Agenda 5: Quality enhancements through industry partnerships

The meeting emphasized the importance of establishing stronger industry partnerships to enhance the quality of education and bridge the gap between academia and industry. Based on faculty feedback analysis, it was suggested by the Chairperson to invite industry experts for attainment of career enhancements.



Dr. Viplaw Kumar Pandey, Senior Administrative Officer was advised to explore potential industry partnerships and present a proposal in the next meeting.

#### **Agenda 6: Exploring Strategies for Research Promotion**

Prof. A. P. Padhi, Former VC Sambalpur University advised to form a committee in this regard and report its progress in the next meeting. A committee was formed under the leadership of Dr. Sharmishtha Roy. The committee was advised to report in the next IQAC meeting. The committee also suggested Dr. Sharmistha to take initiatives for purchase of latest books based on the feedback of the faculty members.

It was presented that total 7 articles from various departments had been published in the academic year. Moreover, the faculties were also in the process of publishing books and book chapters in their concerned areas.

#### **Agenda 7: Collaborative Initiatives for Quality Enhancement**

The members discussed potential collaborative initiatives with other institutions and universities to share resources and best practices. Dr. Vinay Singh will investigate collaborative opportunities and report back at the next meeting.

#### **Agenda 8: Review of Institutional Policies and Procedures**

It was decided to review and update institutional policies and procedures to ensure they align with current educational standards and requirements. A committee led by Dr. Anupama Verma will oversee the review of institutional policies and procedures.

#### **Agenda 9: Evaluation of Extension and Outreach Activities**

Dr. Ritushree Narayan presented an overview of the current extension and outreach activities. It was suggested to expand these activities to better engage with the community. Dr. Ritushree Narayan will develop a plan for enhancing extension and outreach activities.

#### **Agenda 10: Review the status of NAAC accreditation processes and accreditation-related activities**

The Coordinator IQAC provided an update on the ongoing NAAC accreditation process and related activities.

#### **Agenda 11: Future Plans and Goals for Quality Enhancement**


The meeting concluded with a discussion on future plans and goals for quality enhancement, including a focus on research, infrastructure development, and student support services.

#### **Agenda 12: Any other matter with the permission of the chair**

No additional matters were raised.

#### **Closing Remarks:**

Prof. S.C. Garg, the Chairman, thanked all the members for their active participation and contributions to the meeting.

  
(Dr. Arvind Hans)  
IQAC Coordinator  
Ranchi, Jharkhand

Cc to

1. Hon'ble Vice Chancellor
2. Pro-Vice Chancellor
3. Registrar
4. Members
5. Deans and HoDs