



USHA MARTIN UNIVERSITY, JHARKHAND

Date: 23/02/2019

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) is convened on 27/02/2019, at 9:30 AM. The meeting will take place in Conference room, UMU Campus, Hardag. The primary purpose of this meeting is to discuss and deliberate upon important matters outlined in the agenda provided below:

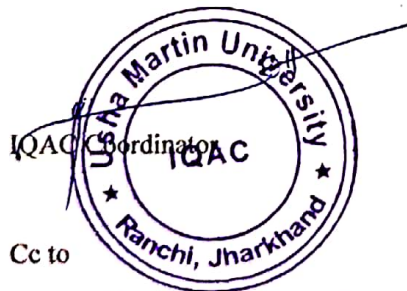
Agenda:

1. Review and approve the minutes from the previous IQAC meeting
2. Status updates on action taken from the previous meeting
3. Formation of NAAC committee and accreditation-related activities.
4. Discussion on Enhancement of Teaching-Learning Practices
5. Implementation of Outcome-Based Education (OBE)
6. Exploring Strategies for Research Promotion
7. Collaborative Initiatives for Quality Enhancement
8. Student Engagement and Feedback Mechanisms
9. Faculty Development and Training Programs
10. Any other matter with the permission of the chair

Your punctuality is appreciated, and all participants are kindly requested to be seated by 9:15 AM.

Your active participation in this meeting is invaluable in our continuous efforts to enhance the quality of our institution's academic and administrative processes.

Thank you and looking forward to your presence.



Cc to

1. Hon'ble Vice chancellor
2. PVC, Registrar
3. IQAC members
4. All HoDs



USHA MARTIN UNIVERSITY, RANCHI, JHARKHAND
INTERNAL QUALITY ASSURANCE CELL
MINUTES OF MEETING

Ref. UMU/IQAC/2019/01

Date: 27/02/2019

The meeting of the Internal Quality Assurance Cell (IQAC) convened at 9:30 AM on 27/02/2019. The committee members gathered in the conference room, UMU Campus, Hardag, with the purpose of discussing and deliberating upon the multifaceted aspects of quality enhancement in the institution's academic and administrative processes.

The meeting started with a warm greetings and welcome note from the chair

Following members were present:

Prof. S.C. Garg	Chairperson
Dr. Viplaw Kumar Pandey	Registrar
Ms. Priyanka Pallavi	Head Training and Placement
Mr. Abhishek Pandey	Faculty Member
Dr. Anupama Verma	Faculty Member
Dr. Vinay Singh	Faculty Member
Dr. Sharmishtha Roy	Faculty Member
Mrs. Ritushree Narayan	Faculty Member
Dr. Jayantika Pal	Faculty Member
Dr. Arvind Hans	Coordinator IQAC

Agenda 1: Review and approval of minutes from the previous IQAC meeting

The IQAC members confirmed the minutes.

(Annexure-1)

Agenda 2: Status updates on action items from the previous meeting

Previous Agenda Item	Action Item	Status Update
Agenda 2: Academic Curriculum Enhancement	Update course content, integrate modern teaching methods, and incorporate emerging industry trends.	Initial measures for curriculum updates initiated; industry trends integrated into select programs.
Agenda 3: Curriculum Review and Enhancement Practices	Conduct a systematic assessment of learning outcomes and align curriculum with industry demands.	A working group has been formed to review and identify enhancement areas; timeline under development.
Agenda 4: Faculty Development and Training Programs	Develop a structured plan for faculty training, including identifying topics and external experts.	A committee established; draft training calendar with initial topics prepared for review.
Agenda 5: Student Welfare and Support Services	Implement mentoring programs, mental health support, career counseling, and extracurricular activities.	Task force formed; pilot programs for mental health support and mentoring initiated.
Agenda 6: Student Engagement and Feedback Mechanism	Create channels for student feedback and improve engagement processes.	Dedicated feedback mechanism established; engagement activities scheduled for next semester.
Agenda 7: Additional Faculty Training Needs	Develop tailored training programs focusing on pedagogy, technology integration, and subject expertise.	Training needs assessment conducted; mentoring system among faculty initiated.
Agenda 8: Strategies to Promote Research Culture	Establish mentorship programs, foster collaborations, and improve research funding and resources.	Initial talks with external institutions for MoUs underway; research mentorship pilot programs started.
Agenda 9: Infrastructure and Facilities Enhancement	Renovate facilities, plan expansions, upgrade technology, and improve accessibility.	Need assessment completed; phased plan for renovation and upgrades being finalized.
Agenda 10: Skill Enhancement and Elective Courses	Conduct workshops and introduce courses on entrepreneurship, skill development, and employability.	Workshops scheduled; departments advised to propose new electives for the next academic year.
Agenda 11: Future Plans and Quality Goals	Define strategic goals in curriculum, faculty development, student support, research, and infrastructure.	Strategic goals identified; roadmap under preparation with monitoring mechanisms being developed.

Agenda 3: Formation of NAAC committee and accreditation-related activities.

Under the leadership of Prof. S.C. Garg, Chairman IQAC, the committee members discussed the institution's readiness for the forthcoming NAAC assessment. Prof. Garg, with his extensive experience, underscored the critical nature of scrupulous data accumulation, astute analysis, and meticulous documentation in ensuring a successful assessment outcome. Prof Garg, firmly endorsed the proposition of constituting a dedicated task force entrusted with the pivotal role of overseeing data collection and its subsequent verification process. Dr. Pandey, Registrar, emphasized the necessity of aligning the accumulated data with the specific parameters set by NAAC for assessment.

Agenda 4: Discussion on Enhancing Teaching-Learning Practices

Hon'ble. VC, emphasized the augmentation of the institution's teaching-learning methodologies. Prof. Pandey guided the members on developing a road map for the establishment of an enriched educational environment. He introduced the idea of integrating modern technology and collaborative projects into the instructional framework. Dr. Viplav Pandey, proposed the for a faculty mentorship program, envisaging a seamless exchange of pioneering teaching practices among the faculty cohort.

Agenda 5: Implementation of Outcome-Based Education (OBE)

The Members of the IQAC were suggested to oversee the implementation of Outcome Based Education to foster dynamic student engagement. The Chairperson with a thrust on understanding of contemporary pedagogical trends accentuated the importance of congruence between program outcomes, course objectives, and assessment techniques.

Agenda 6: Exploring Strategies for Research Promotion

To promote research and innovation, creation of seed grants initiatives was proposed for both faculty and students. The committee discussed on the possibility of starting up PhD programme in Department of Agriculture and Faculty of Legal Studies. It was presented that few faculties along with students had already got their papers published in some reputed journals and many had communicated their papers, waiting for its acceptance.

Agenda 7: Collaborative Initiatives for Quality Enhancement

Students feedback and analysis report was shared and discussed with members of IQAC committee. Based on it, it was suggested to workshop enhance course outcomes and course objectives. It was also suggested to revise vocational courses to meet the dynamic work environment. One of the IQAC member-initiated discussion on forging collaborative initiatives with external institutions. It was decided to encourage collaboration with institutions to enhance quality teaching and learning.

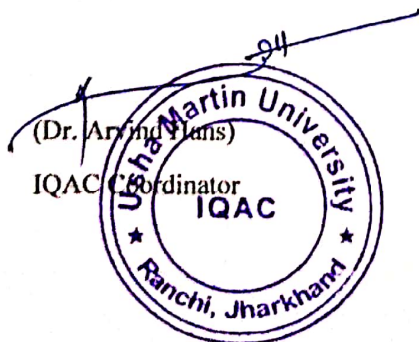
Agenda 8: Student Engagement and Feedback Mechanisms

The committee members discussed the feedback of stakeholders and ways to incorporate it at different levels. Dr. V Pandey stressed the importance of creating platforms for students to voice their opinions and concerns. He proposed the establishment of a student feedback committee composed of representatives from various departments and periodic surveys to gauge student satisfaction and identify areas for improvement.

Agenda 9: Faculty Development and Training Programs

To strengthen the professional growth of faculty members, the members were apprised about the Faculty Development initiatives taken and the plan for prepared for faculty development initiates ahead.

The meeting concluded with commitment to enhance student engagement and feedback mechanisms, as well as to invest in comprehensive faculty development and training programs. The members recognized that nurturing a learning environment that prioritizes both students and faculty would significantly contribute to the institution's pursuit of academic excellence.



Cc to

1. Hon'ble Vice Chancellor
2. Pro-Vice Chancellor
3. Registrar
4. Members
5. Deans and HoDs