



**POLICY**  
**ON**  
**CODE OF CONDUCT**  
**FOR**  
**STUDENTS**

**At Village Narayansoso, Near Angara Block Office, Ranchi-Purulia Highway,**

**Angara, Ranchi-835103, Jharkhand**

(Established by Jharkhand Government under Sec.2(f) of UGC Act 1956)



## **1. About the UMU Code of Conduct for Students**

The Student Code of Conduct sets out the standards of conduct expected of students while they are enrolled for the Usha Martin University. It holds individuals and groups responsible for the consequences of their actions while on the campus and off campus if those actions have implications for the reputation of the University or well-being of other students. Failure to fulfil the responsibilities emanating from the UMU code of conduct may result in withdrawal of privileges as students or the imposition of sanctions.

The University is a community of students, faculty and staff involved in learning, teaching, research and such other activities to generate well rounded graduates vested with values such as nationalism, pluralism and sense of service to society. In accordance with UMU code of conduct for respective members, all members of this community are expected to conduct themselves in a manner that contributes positively to an environment in which respect, courtesy, diversity, civilised behaviour and inclusiveness are valued, so as to assure the success of both the individual and the community. The Code of Conduct for students reflects a concern for these values and tries to ensure that members of the University and the public can make use of and enjoy the activities, facilities and benefits of the University without undue interference from others and with regard to the rights of others.

The information provided in this document is summary of the Code of Conduct for students. It has to be followed in conjunction with the University's full policies and regulations regarding ragging, non-academic and academic student misconduct, prevention of gender discrimination and sexual harassment, misbehaviour with university faculty or staff or any indecent behaviour. Students are responsible for learning and abiding by the Code. The entire UMU Code of Conduct is available in the Policies and Regulations section of the UMU Rules and Regulation under the heading UMU code of Conduct.

## **2. When does the code apply?**

The Code of Conduct for students applies to every student enrolled in a programme offered by the University, and including co-op and exchange students.

The Code applies to conduct that occurs on or off the premises of the Usha martin University. It also applies to conduct that occurs elsewhere if it is related to university sponsored programs or activities, (such as travelling for sports or as teams for inter-university competitions) or if it occurs in the context of a relationship between the student and a third party that involves the student's standing, status or academic record at the University.

Students living in university hostels would also be subject to hostel discipline policy for conduct in any building managed by University Housing and Community Services or the property surrounding these residences. For further information, please review the applicable Hostel residence and allied discipline policy.

## **3. Prohibited conduct:**

Prohibited conduct under the Code includes but is not limited to:

- Violating the campus discipline in respect of attendance, maintenance of decorum and observance of rules;
- Intentionally damaging Institutional property or property of other students and/or faculty members;
  - Indulging in any disruptive activity in class room or in an event sponsored by the University;
  - Assaulting, harassing, intimidating, or threatening another individual or group of students;
  - Endangering the health or safety of others;

- Stealing, misusing, destroying, defacing or damaging University property or property belonging to someone else;
- Disrupting University activities;
- Using University facilities, equipment, services or computers without authorization or in an improper way;
- Providing false information to the University or forging, altering or misusing any University document or record;
- Storing, possessing or using real or replica firearms or other weapons, explosives (including fireworks), ammunition, or toxic or otherwise dangerous materials on University premises;
- Using, possessing or distributing illegal drugs;
- Possessing, Consuming, distributing, selling of alcohol or any other toxic substance in the University Campus and/or throwing empty bottles on the campus;
- Smoking on the campus premises as UMU is a smoke free zone;
- Encouraging, aiding or conspiring in any prohibited activities or associations;
- Failing to comply with a disciplinary measure or disciplinary measures imposed under the procedures of this Code;

In addition to the above, students would

- observe and follow the university timings and attendance rules;
- follow punctuality and timeliness in both their classes and assigned work;
- pay all their dues as per the prescribed schedule;

- comply with all examination rules regarding use of unfair means, plagiarism, intimidation or impersonation;
- use the social media responsibly. They would not be expected to post derogatory comments about other individuals from the University on the social media or indulge in related activities having grave ramifications on the reputation of the University; and
- make a video/audio recording, taking photographs, or streaming audio/video of any person in a location where the person has a reasonable expectation of privacy, without that person's knowledge and express consent.

Non-observance of these would amount to violation of privacy and punishable as per UMU code.

Remember, all Municipal, State and Central Laws apply on campus.

#### **4. Disciplinary measures:**

Disciplinary Measures that may be imposed under the Code include but are not limited to:

1. Written warning or reprimand;
2. Probation, during which certain conditions must be fulfilled and good behaviour must be demonstrated;
3. Payment of costs or compensation for any loss, damage or injury caused by the conduct;
4. Issuance of an apology publicly;
5. Loss of certain privileges;
6. Restriction or prohibition of access to or use of University facilities, services, activities or programs; and
7. Fines or loss of fees.

The disciplinary action will be taken on the recommendations of the UMU discipline

committee to which all cases of violation of the code of conduct shall be reported. The committee shall give its recommendations based on the facts of the case and with reference to the UMU rules and regulations

**APPEAL:** If the delinquent student is aggrieved by the imposition of any of the aforementioned penalties, he/she may appeal to the Vice Chancellor. The VC may decide on one of the following:

1. Accept the recommendation of the committee and impose the punishment as suggested by the Committee;
2. Modify and impose any punishment stipulated in this Code and is commensurate with the gravity of the proved misconduct; and
3. Refer the case back to the committee for reconsideration.

In any case the VC's decision would be final and binding in all the cases where there is a reported misconduct by a student.

## **5. Student resources:**

1. [UMU Academic Calendar](#)
2. Handbook of University Policy and Code of Conduct
3. Office of the Dean, Student Welfare
4. Office of the HOD, Concerned Faculty
5. Student Counselling and Advisory services committee
6. Office of the Campus Director