



**RESEARCH ADVISORY
COUNCIL**

USHA MARTIN UNIVERSITY

**At Village Narayansoso, Near Angara Block Office, Ranchi-Purulia Highway,
Angara, Ranchi-835103, Jharkhand**


Registrar
कुल सचिव
Usha Martin University
उषा मार्टिन विश्वविद्यालय
Ranchi-835103/रांची-835103

SECTION 1 - ESTABLISHMENT

Background

(1) Usha Martin University aims to:

- a) Create leaders and entrepreneurs of tomorrow with clear vision and values;
- b) Ensure relevance of curriculum for the industry and the world of work;
- c) Continuously develop intellectual capital in a collaborative learning environment;
- d) Develop excellence and groom students as critical thinking individuals;
- e) Provide diversified exposure through training and innovative assignments; and
- f) Provide rich learning environment for development of high moral character.

Purpose

(2) The Research Advisory Committee (RAC) of the Research Institute is responsible for offering advice to Vice – Chancellor and other competent authority through the Research Dean, about the scientific and/or scholarly priorities of the Institute. This encompasses:

- a) To provide advice to both the Vice-Chancellor and the Research Council concerning all facets of research strategy and functioning within Usha Martin University.
- b) The Research Advisory Committee will ensure that the research council of the university is harmonized and works towards achieving the University's vision of becoming the top regional University in Jharkhand, promoting student success, fostering research excellence, and influencing regional progress with global significance.
- c) To suggest innovative approaches to involve Institute experts make use of existing resources such as researchers, staff, trainees, equipment/infrastructure etc. to encourage interdisciplinary collaboration, facilitate the exchange of knowledge, and optimize overall effectiveness.
- d) Forming alliances and integrating external experts and partners from various university units, teaching hospitals, research institutes, governments, non-government organizations, community organizations, consumer representatives, and private-sector


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- entities to elevate the importance, acceptance, and practical implementation of research projects and solutions.
- e) Assisting in the preparation of applications for major funding that align with the Institute's strategic priorities in research, innovation, training, and/or knowledge exchange.

SECTION 2 – GLOSSARY

(3) For the purpose of this document:

- a. Act – Refers to the Usha Martin University, Jharkhand Act 2012.
- b. Advisory Boards – Refers to the Advisory Boards of the Research Institutes.
- c. Committee – Refers to the Research Advisory Committee of Usha Martin University.
- d. Council - Refers to the University Council established under Sec. 2 (f) of UGC Act 1956.
- e. External person - Denotes an individual who is not a member of the academic or general staff of the University or an undergraduate or graduate student of the University.

SECTION 3 – MEMBERSHIP

(4) The Research Advisory Committee (RAC) will be comprised of specialists who represent research fields essential for the progress of the Institute's strategic plan. Our goal is to promote diversity among members, taking into account factors like expertise, home Faculty/Department, career stage (senior/mid-career/early career investigators, post-doctoral/graduate trainees), gender, culture, and sectors. The RAC will have a maximum of 12 members, with the Vice Chancellor acting as the Chair. Participation is voluntary, and members will not receive any payment or remuneration for their involvement.

The members of the Research Advisory Committee are:

- a. The Vice-Chancellor or his/her Nominee - Chairperson
- b. Two senior faculty members of the University
- c. External expert
- d. Dean Research (Member Secretary)


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Other members of academic staff may be invited to attend*.

(5) External members will be appointed for tenure of three years and can apply for reappointment for an additional term (up to a maximum of two terms).

(6) Committee members are required to actively participate and contribute. If a member is absent from three consecutive Committee meetings without reasonable notice or an excused absence approved by the Committee, their position will be considered vacant.

SECTION 4 - FUNCTIONS AND RESPONSIBILITIES

Guiding principles

(7) Usha Martin University's RAC will encompass the following principles:

- a) It will strive to achieve world-class standards, attaining global competitiveness, and garnering recognition as a national intellectual leader in its chosen fields.
- b) The research conducted will be ethically sound and suitable for communities and organizations.
- c) It will exhibit distinctiveness, innovation, and provide novel solutions to societal & real-time industry problems.
- d) All research will be strategic, sustainable, and lay the foundations for long-term development.
- e) Collaboration with selected partners and stakeholders will be emphasized, and integration with teaching activities will be fostered.
- f) It will place a strong focus on developing the University's adjacent rural and remote areas.

Committee responsibilities

(8) The primary responsibilities of the Committee are

- a. Offering guidance on the University's overall research strategy with a focus on:
 - i. Adhering to their guiding principles,
 - ii. Ensuring alignment among various research components, and
 - iii. Ensuring consistency with the University's objectives and strategic plan.


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b. Providing regular reports to the Vice-Chancellor, who will subsequently relay the information to the Research Council and the Academic Council on the following matters:

- i. Strategic review and direction of the University's research and research policy.
- ii. Performance and progress updates on the Research objectives, processes and outcomes
- iii. Any other issues referred to the Committee by the Vice-Chancellor or the Research Council.

SECTION 5 - MEETINGS

Quorum

(9) A quorum is a majority of the membership plus one external member.

Meetings

(10) The RAC is scheduled to convene at least every six months, either in-person or virtually. The member secretary holds the authority to arrange additional meetings, modify schedules, or cancel meetings when necessary. Detailed minutes will be prepared by the member secretary, serving as a reference for the RAC's work and the administrative team. These minutes will be accessible to the Research Dean and/or the Vice Chancellor Institutes upon request.

Agendas and minutes

(11) Agendas are distributed to the Committee members one week before the meeting takes place.

(12) The preparation of agendas and minutes for the Committee meetings will be carried out by the Office of the Vice-Chancellor or member secretary using Council templates.

Review of these terms of reference

(13) The Vice Chancellor in consultation with research council members will review the terms of reference periodically.


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