



Minutes of the First Meeting of BOM held on 20th June, 2017

The First Meeting of the Board of Management of Usha Martin University was held on 20.6.2017 at Hotel Le Lac, Ranchi. The following members were present:

1. Prof. S.C. Garg, Vice Chancellor, Chair
2. Prof. L. N. Bhagat, Former Vice Chancellor, Ranchi University, Member
3. Prof. A. N. Jha, Director, BIT Extension Centre, Lalpur, Jharkhand, Member
4. Sh. R. D. Sahay, Former Joint Secretary, MHRD, New Delhi, Member
5. Prof. Madhulika Kaushik, Member
6. Dr. Viplaw K. Pandey, Registrar, UMU, Member Secretary

Since nomination of a member by MHRD, Jharkhand had not been received by the University, no Govt. nominee could be contacted.

BM 1.1 Chairman's comments and welcome

At the outset, Prof. S. C. Garg, Vice Chancellor, extended a very warm and cordial welcome to all the members on behalf of the University and on his own behalf. He said that he was highly grateful to all for agreeing to associate with UMU and give the benefit of their expertise in the formative period of the University. He then introduced Prof. Kaushik and Dr. Pandey to other members. He also informed the Board that the process of registration in eight programmes approved by the Academic Council in its first meeting was on and the academic session will begin from 8th August. Thereafter, he requested Prof. Kaushik to display the recently uploaded University Website to the members.

Prof. Kaushik explained the finer details of the website and invited suggestions of the members for its further refinement. While members appreciated the website as refreshing deviation from the routine, Prof. Kaushik informed members that they could send their suggestions to her/Registrar/VC even later on.

BM 1.2 To share the minutes of the first Academic Council held on 19. 4 2017

BM1.2.1 The Chairman requested Dr. Pandey, Member Secretary to present the agenda items for the consideration of the Board. Following this, Dr. Pandey shared the minutes of the Academic Council with the members. The members noted the minutes of the AC.

Annexure 1

BM1.3 To consider and approve Academic Calendar for the academic year 2017-18

BM1.3.1 Dr. Pandey informed the Board that the University has drawn academic calendar for various academic activities for the year 2017-18. He highlighted that

- Each semester calendar is for 17 weeks.
- The first semester begins on 7th August and classes will finally disperse on 7th December.
- Provision of one-week mid semester break from 1st Oct. to 7th Oct. and one week preparatory leave after dispersal of classes on 8th December has been made.
- The semester exams shall be conducted from 18th December to 24th December, 2017.
- The University proposes to conduct centralized evaluation so that results can be declared by 4th January 2018.
- The second semester begins on 8th January, 2018 and classes will finally disperse on 4th May, 2018.
- As in first semester, provision of one week mid semester break from 4th March to 11th March and one-week preparatory leave after dispersal of classes on 4th May, 2018 has been made.
- The semester exams shall be conducted from 14th May to 26th May, 2018 and semester results shall be declared by 20th June.

BM 1.3.2 The item was taken up for discussion. The Board observed that the details provided were in order and well placed. However, summer breaks may be announced by an executive order. The Board highlighted that the University must ensure student attendance in the classrooms and suggested that

- The University should formulate attendance rules in conformity with UGC guidelines to determine the eligibility of students for taking examinations.
- Every month, attendance records should be updated on the website of the University and for those students falling short of the required norms be communicated to the parents either via email or through post. Moreover, a consolidated record should be put up on the notice board of the University for Information of all concerned.
- The importance of attendance should also be highlighted by teachers in their classes so as to ensure that students do not miss their classes.

With these observations, the Board approved the academic calendar of the University for the Year 2017-18.

Annexure 2

BM1.4 To consider and approve Leave Rules

BM1.4.1 Dr. Pandey informed the Board that the University has formulated leave rules for all categories of University staff. For the academic staff, provision has been made for academic leave, casual leave, earned leave, extra ordinary leave, study and sabbatical leave as well as consultancy leave. However, non teaching staff would not be entitled to academic, study, sabbatical and consultancy leave. All categories of staff shall be entitled to leave on grounds of health such as maternity, paternity medical and disability leave

BM1.4.2 While approving leave rules as proposed, the Board observed that the University should gradually seek compatibility with GoI rules in respect of maternity leave rules.

Annexure 3

BM1.5 To consider and approve fee structure for various programmes to be offered

BM1.5.1 Dr. Pandey informed the Board that the University has formulated a fee structure for various programmes on offer. It has been drawn keeping in view the principles of inclusion, sustainability and cost-effectiveness, which are major drivers of our mission statement.

BM1.5.2 The item was taken up for consideration and approved as proposed since the members were of the view that the fee structure is rational.

Annexure 4

BM1.6 To consider and approve the schedule of important meetings of the University

BM1.6.1 Dr. Pandey informed the Board that to ensure timely planning and approval of major decisions in the University, it is proposed to implement an annual schedule of important meetings like the AC, BOM and other statutory bodies. The actual dates will be finalized about 6 weeks prior to the respective meeting in consultation with the members.

BM1.6.2 The matter was taken up for discussion and members appreciated the planning. While approving the item, members observed that instead of 6 weeks, a period of 3 weeks will be more convenient.

Annexure 5

BM1.7 To consider and approve Vision & Mission of University:

BM1.7.1 The members reviewed and approved the same

Annexure 6

BM1.8 Any other matter with the permission of Chair


BM 1.8.1 Dr. Pandey informed the Board that the University proposes to offer Merit Scholarship Scheme wherein graded Tuition fee based scholarships will be granted to students as per following details:

1. 30% for all students enrolled in any course and having more than 80% marks in their qualifying examination.
2. 20% for all students enrolled in any course and having marks in the range 70-80% in their qualifying examination.
3. 30% for girl students enrolled in any course and having marks more than 60% in their qualifying examination.
4. 10% for students having domicile of Jharkhand and enrolled in any programme.

BM 1.8.2 The members appreciated the initiative of the University as a goodwill gesture. However, the Board decided that fee waiver for girl students should be 30% for those enrolled in any course and having marks in the range 60-80% in their qualifying examination. Moreover, it suggested that the University should be open to additional fee waiver in case of very deserving candidates.

With these observations, the agenda item was approved.

With no other items for discussion, the meeting concluded with a vote of thanks to the Chair.


(Dr. Viplaw K. Pandey)
Registrar and Member Secretary
Registrar
Usha Martin University

CC:

VC Office

PVC Office

Finance Office

All Dean/Director/HoDs

All Members

All Concerned