



USHA MARTIN UNIVERSITY, RANCHI, JHARKHAND

Minutes of the Fifth Meeting of BOM held on 19.7.2019

The Fifth Meeting of the Board of Management of Usha Martin University was held on 19.7.19 at City Office of the University. The following members were present:

1. Prof. S.C. Garg, Vice Chancellor, Chair
2. Prof. L. N. Bhagat, Former Vice Chancellor, Ranchi University, Member
3. Prof. Madhulika Kaushik, PVC, UMU, Special Invitee
4. Dr. Viplaw K. Pandey, Registrar, UMU, Member Secretary

BM 5.1 Welcome and Information Sharing by the VC

At the outset, the Vice Chancellor extended a very warm and cordial welcome to all the members present on behalf of the University and on his own behalf. He expressed his gratefulness to all members for participating in the meeting and giving the benefit of their expertise. Thereafter, he shared various academic developments in the University since the last meeting.

- **Research:** (i) Most of the registered scholars have completed course work and presented their Synopsis. Some scholars were advised to submit

their synopsis after incorporating suggestions of the experts within one month.

(ii) The entrance test for the third cohort was held on 31.3.19. 101 candidates appeared for the test. Another 18 candidates were exempted from entrance test as they were M.Phil/NET qualified. Of them, 76 candidates were interviewed by subject expert committees and 38 candidates were recommended for admission.

- **Placements:** The University achieved the laudable feat of placement for its first batch (2017-2019 cohort) of MBA students.
- **Land and Building:** The University campus is under construction and it is hoped that at least two floors will become available for use by August end and UMU should be able to shift to its own campus sometime during the next session. The Vice Chancellor placed on record his gratitude to Sh. Hemant Goyal and other members of management committee for all out financial support and growth of the University.
- **Academic Programmes:** To diversify academic profile of the University, new programmes have been put on offer.
- **Development of LMS:** The University has now developed LMS to promote blended flexible education. A training programme for UMU faculty was conducted on 30th November and 1st December by an expert from New Delhi under the guidance of Prof. Madhulika Kaushik, PVC.

Thereafter, the Vice Chancellor invited suggestions from the members.

BM 5.1.1 The members commended the University for the rapid progress made by it in the offerings of various academic programmes, achieving 100% placements for the first cohort of MBA students and steps taken to develop campus by constructing buildings. They desired that similar rate of growth be maintained in future also.

The Chairman then requested Prof. Viplaw K. Pandey, Member Secretary to present the agenda items one by one for the consideration of the Board.

BM 5.2 Confirmation of Minutes of the Fourth BOM meeting

BM 5.2.1 Dr. Pandey informed the Board that minutes of the fourth meeting of the BOM were circulated to all members and no comments had been received within the stipulated 15 day period. A copy of these minutes is placed at Annexure 1. In summary, in its last meeting, the Board had

1. Approved Action Taken on the Minutes of the 3rd meeting of BOM
2. Approved Action Taken on the Minutes of the 3rd meeting of BOM
3. Noted the minutes of the 5th and 6th meetings of Academic Council.

BM 5.2.2 The item for confirmation of the minutes was taken up by the Board and the minutes were confirmed as circulated.

(Annexure:1)

BM 5.3 Action Taken on the minutes of 3rd Meeting of Board of Management

BM 5.3.1 The Board noted the action taken on its decisions and approved the compliance. The action taken report is placed at Annexure 2

(Annexure:2)

BM 5.4 To approve the proposed Annual Budget for the Financial Year.

BM 5.4.1 The Board approved the proposed Annual Budget for the Financial Year 2019-20.

(Annexure 3)

BM 5.5 To approve the recommendations of Selection Committees for teaching positions in various subjects.

BM 5.5.1 The Registrar informed the Board that the University is in the expansion mode and to meet growing need of newer cohorts, need has been felt to appoint teachers from the beginning of 2019-2020 session. The interviews were held with VC in the Chair and PVC as member, apart from an external as well as an internal subject expert. The selection Committees have recommended the following candidates for appointment on terms and conditions agreed upon mutually:

Prof. Pandey then proposed that recommendations of Selection Committees in respect of aforesaid appointments be approved.

BM 5.5.2 The Board appreciated the efforts made by the University in recruitment of teachers in a transparent manner and approved the recommendations of the selection committees.

(Annexure 4)

BM 5.6 To note the minutes of the 7th Meeting of the Academic Council

BM 5.6.1 The Registrar informed the members that 7th meeting of the Academic Council was held on 18.7.19. The Council considered and approved the following items:

- Summarized Learner Feedback for the semester beginning January 2019
- Ordinances for award of degrees for programmes offered by the University
- Sanctioned strength in various academic programmes
- The scheme for Faculty promotion
- The format of Annual Report
- Noted the minutes of third RC

BM 5.6.2. The Board noted the minutes of 7th Academic Council.

(Annexure: 5)

BM 5.7 To report the Consultancy income received in the Financial Year 2018-19.

BM 5.7.1 The Consultancy income received during the Financial Year 2018-19 was reported to the Board.

(Annexure 6)

BM 5.8 To report the Financial Support provided by the University to the Faculty members for attending Conferences/ Seminars/ Work Shop in the Financial Year 2018-19.

BM 5.8.1 The Board Noted the same.

(Annexure 7)

BM 5.9 To report the Funds received for the Research Projects from the Non- Government/Government Organizations in the Financial Year 2018-19.

BM 5.9.1 The Board noted the same.

(Annexure 8)

BM 5.10 To review and approve the Fee Refund and Admission Withdrawal Rule for the Academic Year 2019-20

BM 5.10.1 The Board reviewed the recommendation of admission committee for Fee Refund and Admission Withdrawal Rule for Academic Year 2019-20 and approved the same.

In the event of withdrawal of admission by a student at different times, the University would refund the fees in accordance with the refund policy as shown in the table below. All students are advised to observe this strictly and the refund shall be made accordingly only.

BY 31st August	By 30th September	Beyond 30th September
After deduction of Rs. 1000	Deduction of 50% Fee Amount	No Reimbursement

(Annexure: 9)

BM 5.11 To consider approve the scholarship policy and list of offered programmes, intake and fee for the academic session 2019-20

BM 5.11.1 The board discussed and approved approve the scholarship policy and list of offered programmes, intake and fee for the academic session 2019-20.

(Annexure: 10)

BM 5.12 To approve the proposed Annual Budget of the University for the Financial Session 2019-20.

BM 5.12.1 The Board reviewed the proposed Annual Budget for the University for Financial Year 2019-20 and approved the same. Further, the Board approved the appointments of the auditors.

(Annexure: 11)

BM 5.13 To consider and approve the list of Holidays for the University

BM 5.13.1 The Board approved the list of Holiday.

(Annexure:12)

BM 5.14 To consider and approve the newly framed and revised policies of University.

BM 5.14.1 The Board approved the newly framed and revised policies of University. The copy of Policies is attached as Annexure.

(Annexure: 13)

BM 5.15 To report the awarded scholarship / free ship to the students in the Academic Year 2018-19.

BM 5.15.1 The Board confirmed the awarded Scholarship/ Free ship to the students in the Academic Year 2018-19.

(Annexure: 14)

The meeting was concluded with vote of thanks to the chair and members



Dr. Viplaw K. Pandey

Registrar and Member Secretary

Registrar

Usha Martin University

CC:

VC Office

PVC Office

Finance Office

All Dean/Director/HoDs

All Members

All Concerned