



USHA MARTIN UNIVERSITY, RANCHI JHARKHAND

Minutes of the 11th Meeting of the Board of Management of UMU held on 22.11.2022 through Hybrid mode at 2:30 pm.

The 11th meeting of BoM of UMU was held on 22.11.2022 through Hybrid mode. The following members attended the meeting:

- 1. Prof. Madhulika Kaushik, VC, Chairperson**
- 2. Prof. S C Garg, PC, Special Invitee**
- 3. Prof. Panjab Singh, Former VC, BHU, Member**
- 4. Prof. BN Sinha, Prof. of Pharmacy, Former Director IQAC, BIT Mesra**
- 5. Prof. AM Agarwal, VC United University Prayagraj**
- 6. Shri Ashok Rao, Technical head GE Capital**
- 7. Dr. Anil Kumar Mishra, Registrar, Secretary**

BM 11.1: Welcome and Information Sharing by the Chairperson

At the outset, the Vice Chancellor extended a cordial welcome to all present on behalf of the University and on her personal behalf. She particularly welcomed the Pro Chancellor Prof Garg, and external members Prof Panjab Singh, Former VC, BHU, Prof B. N. Sinha, Prof. of Pharmacy, Former Director IQAC, BIT Mesra and Prof A. M. Agarwal, VC United University Prayagraj. She introduced and cordially welcomed Mr. Ashok Rao, Technical Head GE Capital as new member. She expressed her gratitude to the members for sparing their valuable time and agreeing to give the benefit of their expertise to UMU.

Before getting into formal agenda, she shared with the Board the progress made by the University since the last meeting. She highlighted:

- The academic journey of UMU since 2017 when it started with few programmes in a leased Campus and the present expansion of its in its own campus.
- She also apprised the members about the 2022-23 admission data as admitted as on date. She further informed about operationalization of boys & girls' hostels within the campus. It was mentioned that the University management had decided to accord priority to offer hostel rooms to new comers of 2022-23 session; the senior students would be offered hostel facilities only after the incumbents settle down.

- The University has been in rapid expansion mode. A separate building for the health sciences is under construction and is expected to be completed by March 2023. Moreover, University is entering into third phase of Infrastructure development; construction of another Academic Block and an Auditorium is on the way. The Foundation stone for these is scheduled to be laid on 2nd of December.
- UMU has excellent placement record with students getting placed in different organizations. It is extremely encouraging. The placement of few students was pending due to their unwillingness to relocate outside Ranchi.
- PCI had restored the number of seats in B Pharma after committee visited the University.
- Approval has been received from AICTE for Diploma programmes offered in Faculty of Engineering and Applied Sciences.
- The University has applied for Accreditation of NBA and is awaiting their response. Besides, the application for NAAC accreditation is in the final stage.
- The UMU fraternity is growing fast and has increased in number of teaching and non-teaching staff.
- Every University has three dimensions: Teaching, Research and Extension. Under Extension activity, UMU inaugurated a library at Angara Panchayat Bhawan so as to promote reading habit among the rural youth and support poor rural population.
- The University has adopted 5-villages in peripheral areas of UMU. Recently, the University received a research grant of Rs. 50,000/- from Govt. of India under the Unnat Bharat Abhiyan scheme. This grant will be utilized for social survey in the adopted villages.
- The Management is planning to hold the first convocation in the month of December, provided Honorable Governor consents.
- The University plans to start working on New Initiatives under NEP. An NEP Implementation committee is planned which may focus on: Dual degree programmes, Internationalization, New programmes, etc.
- The Vice Chancellor requested the members to suggest ways faster and reliable growth direction while also requesting the Pro Chancellor to add if any important decision that may have been left by her inadvertently.

The VC then requested the member secretary to present the agenda items.

BM 11.2: To confirm the Minutes of the 10th meeting of BOM

BM 11.2.1: The Registrar, Member Secretary of BOM informed the Board that Minutes of the 10th meeting of the BOM held on 13.05.2022 were circulated to all members and are placed at **Annexure 1**. He then informed that no comments were received from any member and proposed that the minutes may be deemed to be confirmed as circulated. The Members approved the minutes of 10th BOM as proposed.

(Annexure:1)

BOM 11.3: To consider and approve the Action Taken Report

The action taken on the minutes of the 10th meeting is tabulated below:

S. NO.	Item	Action Taken
1	The BOM had advised that minimum salary of Assistant Professors been implemented.	The decision of BOM has been implemented. All non-PhD s / PhD holders are being are being revised.
2	The Board had approved offer of B.Sc. Forensic Science & B. Tech Civil Engineering Programmes.	The new programmes are on offer.
4	The BOM had approved lifting of Probation of those Teaching and Non-teaching Staff who had completed the period of probation to the satisfaction of their seniors.	Confirmation letters have been issued to teaching and non-Teaching staff.

The members were satisfied with the action taken and approved the same.

BOM 11.4 Approval of the Recommendations of Selection Committees

BOM 11.4.1: The Selection Committees for teaching staff (Assistant Professors and Associate Professors) in various departments were held to meet the newer requirements of various academic units of the University. The approval of BOM members was taken by circulation after selection committee meetings and offer letters were issued to ensure

that there was no breaking in teaching in the University. The names approved by the members and present status regarding their joining are given in the attached Annexure.

The above mentioned information is placed for information of the Board. list of candidates is placed for approval of BOM.

BOM 11.4.2: The recommendation of Selection Committees for non-teaching staff headed by the Registrar, Usha Martin University and subsequently approved by the Vice Chancellor are placed below in the Annexure attached.

The Secretary proposed that decision taken by the VC may be kindly approved.
The Board approved the decision of VC.

(Annexure: 2)

BOM 11.4.3: The Member Secretary informed all members that post for Associate Professor of Agriculture & Physiotherapy had been advertised. The Selection Committees for Associate Professors were held by inviting external experts (two in each case). The closed envelopes having recommendations of the Selection Committee were opened in meeting for consideration and approval of the BoM.

As per recommendations Dr. Akanksha Anand Saxena Assistant Professor - Physiotherapy, and Dr. Sunil Kumar and Dr. Shubhrashekhar Chakraborty Assistant, Professors - Agriculture were selected for the posts of Associate Professor.

The recommendation of selection committee was approved by BOM

BOM 11.5 To note the Minutes of Academic Council

BOM11.5.1: The Member Secretary informed the Council that 14th meeting of the Academic Council was held on **02.09.2022**. The Council approved the minutes of the Board of Studies of different departments.

The AC also approved the proposed Strategic Plan of UMU 2022-27, Proposal to Establish UMU Innovation & Incubation Centre (UMUIIC)., Academic Calendar 2022-23.and the proposal to confer degree to the pass out students of UMU in 2019, 2020, 2021 and 2022 in 1st Convocation of the University.

The minutes of the Academic Council are **placed as Annexure.**

With few suggestions, the minutes of 14th academic council were approved.

(Annexure 3)

BOM 11.6 To Lift Probation of employees

BM 11.6.1: The Member Secretary informed the Board that in its last meeting, the BOM had confirmed the services of all those teachers and administrative staff who had successfully completed one year or more of service in the University on or before the meeting held on 13.05.2022. Confirmation letters were issued to all concerned.

In the meantime, a few other faculties and administrative staff have completed their probation period and are due for confirmation. The names of such staff members are tabulated in the Annexure attached.

BM 11.6.2: The proposal was approved by BOM. The services of all Non-Teaching staffs were confirmed as attached in the Annexure.

(Annexure:4)

BM 11.7 To note the minutes of the 5th meeting of Finance Committee

BM 11.7.1 The Member Secretary informed the BOM that 5th meeting of Finance Committee of Usha Martin University was held in online mode on 2nd November, 2022. The following important decisions were taken:

The Board has approved the audited accounts of financial year 2021-22 of the University. The Board appreciated the financial prudence of the University.

The minutes of the meeting are attached as annexure.

(Annexure 5)

BM 11.8 To report the formation and revision in various committees of the University.

BM 11.8.1 The Board noted the formation and revision in various committees of the University

(Annexure 6)

BM 11.9 To consider and approve the award of Degree/ Diploma including medals and rank certificates to the qualified and eligible candidates.

BM 11.9.1 The Board members confirmed the same.

(Annexure 7)

BM 11.10 To consider and approve the list of Holidays for the University Academic Year 2023.

BM 11.10.1 The Board approved the Holiday list for the Year 2023.

(Annexure 8)

BM 11.11 To consider and approve the revised policies framed for regulation of University.

BM 11.11.1 The Registrar informed the members that policies covering various aspects, have been revised by the University authorities for general applicability in the University. The implementation of revised policies will ultimately help the University, its faculty and students to maintain the discipline, to protect the integrity of the University and will facilitate smooth administration and transparent process of Management. Registrar requested BOM member to approve the policies so that it could be implemented in letter and spirit. The policies had been sent to all members in advance.

The list of Policies is attached as Annexure.

(Annexure 9)

The Board duly noted that at this stage of the University's development, policies will continue to be a work in progress and changes will be brought to the Board from time to time. The policies submitted were approved.

BM 11.12 To report the execution of Memorandum of Understanding signed with various institutions and academic agencies.

BM 11.12.1 The board received an update on the execution of Memorandum of Understanding signed with Mangalaytan University for collaborative Research.

(Annexure 10)

BM 11.13 To report the appointments of Faculty /Staff during the session 2022-23

BM 11.13.1 The Board received and noted the appointments of staff who joined for the session 2022-23

(Annexure 11)

BM 11.14 To consider and approve the Annual Report of the University for the Academic Year 2021-22

BM 11.14.1 The Board approved the Annual Report of the University for the Academic Year 2021-22. The Chairman of BOM congratulated all the members and authorities for the various achievements of the University.

(Annexure 12)

BOM 11.15: Any other matter with the permission of Chair

- Prof. Punjab Singh suggested that for increase in the retention of faculties perks and other facilities be increased. He suggested that the Management should lineup with the expectation of teaching faculties
- For enhancing number of seats in existing programmes or before starting similar programmes, we should provide breathing time for faculties and management so that the courses can be planned in a better way.

The meeting ended with vote of thanks to the chair.



Dr. Anil Kumar Mishra
Registrar, UMU and Member Secretary

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CC:

VC Office

PVC Office

Finance Office

All Dean/Director/HoDs

All Members

All Concerned