



USHA MARTIN UNIVERSITY, RANCHI, JHARKHAND

Minutes of the 3rd Meeting of the Academic Council dated 8-September-2017

The meeting of the 3rd Academic Council was held on 8-September-2027 at 5.30 pm in the Conference Room of Le Lac Hotel, Ranchi. Following members were present in the meeting:

1. **Prof. S. C. Garg, Vice Chancellor, UMU – Chair**
2. **Prof. L. N. Bhagat, Former Vice Chancellor, Ranchi University, Member**
3. **Prof. Vandana Bhattacharjee, BIT Mesra, Ranchi, Member**
4. **Prof. Swarat Choudhury, St. Xavier College, Ranchi, Member**
5. **Prof. Madhulika Kaushik, PVC, UMU**
6. **Dr. Anupama Verma, UMU**
7. **Dr. Sharmistha Roy, UMU**
8. **Dr Viplaw K. Pandey, Registrar, Member Secretary**

AC. 3.1 Chairman's comments and welcome

At the outset, Prof. S. C. Garg, Vice Chancellor, extended a very warm and cordial welcome to all present on behalf of the University and on his own behalf. Thereafter, he introduced new members nominated on the AC who joined the University in July and August, 2017, respectively.

He informed the Council that the 2017-18 academic session of the University began as per schedule on 8th August with the offer of MBA, BBA, BCA and Diploma Programmes in

Mechanical, mining, approved by the Academic Council. The university intends to propose a few more programmes for the consideration and approval of the AC in this meeting. Thereafter, the Council took the agenda items for its consideration

AC.3.2 To confirm the minutes of the second meeting of the Academic Council and Action Taken Report

AC 3.2.1 The Registrar informed the Council that the minutes of the second meeting of the Academic Council held on 20.6.17 had been circulated to all members and no comments or amendments had been received from the members within a fortnight. He proposed that the minutes may be approved as circulated and placed at Appendix.

(Annexure:1)

AC 3.2.2 The Registrar further informed the members that action has been taken on various decisions of the previous meeting of AC:

1. The academic calendar approved by the AC was circulated to all students and faculty members during the orientation programme held on 8.8.17. It has also been put on the University Website. It is being followed in letter and spirit.
2. To offer PhD programme, an ordinance has been formulated for approval of the Council. The Council approved the Action taken Report.

AC.3.3 Matters arising out of the minutes

In its last meeting BOM decided that girl students enrolling in any course and having marks more than 60% in their qualifying examination shall be granted 30% scholarship. AC had endorsed the decision. However, one member pointed out that to be fair to all, the percentage of marks for girl students should be raised to 70%. Moreover, the University should consider conducting Merit Scholarship examination from next year. Subject to these suggestions, minutes of the second meeting were approved by the AC.

AC.3.4 To consider and approve policy for conduct of Examinations and grading system

AC 3.4.1 The Registrar informed the members that the University has to conduct examinations and grade its learners for assignments, mid-term test and term-end examinations. Therefore, it is necessary to consider and approve the rules for the same. Further he placed the Exam policy before the members

AC 3.4.2 The Academic Council also decided that the proposed exam policy may be termed as Regulations for conduct of Examinations.

Board should be chaired by the HoD or the Senior most teacher and have at least two other members, one out of whom may preferably be an outsider. With few more observations, the AC approved the proposal. The approved document is placed as Annexure.

(Annexure:2)

AC.3.5 To consider and approve Research Guidelines for offer of M. Phil / PhD Programmes

AC 3.5.1 The Registrar informed the members that in its previous meeting, Academic council had approved launch of PhD programme subject to strict adherence to UGC guidelines to cater to its second dimension of creating new knowledge. To this end, M. Phil / PhD guidelines have now been developed and the University proposes to announce offer of these programmes in Management, Computer Science, Mathematics, Economics, Commerce and Physics. He further informed that last date of receipt of applications shall be 18th September, 2017 and entrance test will be conducted in Ranchi and Delhi NCR on 24th September, 2017.

AC 3.5.2 The Registrar also informed the members that as per UMU Act, a Research Council (RC) should oversee the research activities of the University. But due to inadvertent omission, we missed it thus far and now we are in the process of constituting the RC. However, since AC is the supreme academic authority of the University, it is competent to approve the proposal subject to ratification by the RC. The proposal is placed for its consideration and approval.

AC 3.5.3 While considering the proposal, the members advised that RC be constituted immediately to conform to the stipulations of the University Act and the points raised in the last meeting be adhered to while offering the programme. Thereafter, the Academic Council

considered the proposal and approved it after detailed deliberations. The approved guidelines along with programme fee are placed as Annexure.

(Annexure:3)

AC 3.6 To Consider and Approve format of Annual Report

AC 3.6.1 Prof. Pandey informed the Council that Usha Martin University commenced its academic operations from July 2017 and. While the academic and extra-curricular activities have been shared with the AC from time to time, it would be prudent to prepare and share a formal Annual Report of the University with various statutory bodies within and outside the University. It would capture and present the annual progress of the University and detail out all the activities undertaken by the University in an academic year as well as the updated information of its evolving profile.

AC3.6.2 The AC considered the proposal and approved it with some suggestions. The approved format is placed at Annexure attached.

(Annexure:4)

AC.3.7 A n y other matter with the permission of Chair

AC 3.7.1 T h e registrar informed the council that look at the requirements of students and faculty to be with their families during the local festival season, a minor readjustment in the academic calendar is needed and can be managed by preponing the semester break from the 2nd - 7th October to 25th September to 30th September. The proposal was approved by the AC.

CC to:

- VC
- PVC
- External members
- All HOD's
- Special



Dr. Viplaw Pandey

Registrar and Member Secretary

**Registrar
Usha Martin University**