



USHA MARTIN UNIVERSITY, RANCHI, JHARKHAND

Minutes of the 14th Meeting of the Academic Council dated 2-September-2022

The meeting of the 14th Academic Council was held on 2-September-2022 at 2.00 pm in Conference Hall in Hybrid Mode through Google Meet. Following members were present in the meeting:

1. Prof. Madhulika Kaushik, VC, UMU (Chair)
2. Prof. S. C. Garg, Pro Chancellor, UMU, Special Invitee
3. Dr. Anil Kumar Mishra, Registrar, UMU, Member Secretary
4. Prof. Himanshu Narayan, Dean Academic UMU.
5. Prof. V. Bhattacharya, Head, Computer Science, BIT Mesra
6. Prof. S. M. Prasad, Former PVC, Jharkhand Rai University
7. Dr. Vinay Singh, Associate Professor, UMU
8. Dr. Arvind Hans, Associate Professor, UMU and Dean faculty
9. Dr. Md Amir Khusru Akhtar, Associate Professor, UMU
10. Dr. Lopamudra Satapathy, Associate Professor. UMU
11. Dr. Akanksha Anand, Assistant Professor, UMU
12. Dr. Prakash Chandra Panda, Associate Professor, UMU
13. Dr. Shailesh Narayan, Associate Professor, UMU
14. Dr. Shramishtha Roy, Associate Professor, UMU
15. Dr. Anupama Verma, Associate Professor, UMU
16. Dr. Rupa Kumari, Assistant Professor, UMU

Following members could not attend the meeting due to their prior commitments:

1. Prof. R.P. Sharma, Head, Mechanical Engineering Deptt., BIT

Member Secretary Dr. Anil Kumar Mishra Registrar UMU welcomed all the external dignitaries present and also the HoD's and other faculties of Usha Martin University. Before going to agenda item he invited Vice Chancellor madam to deliver her welcome address and to share important developments since last Academic Council meeting.

AC 14.1 Welcome Remarks and Information Sharing by the Chair

The Vice Chancellor extended a cordial welcome to all present. On behalf of the University and on her personal behalf, she welcomed the Pro Chancellor Prof Garg, and external members Prof V. Bhattacharya and Prof S. M. Prasad. The VC also welcomed all HODs who are internal members of the AC.

The VC expressed satisfaction in informing external members and Pro Chancellor that all HoDs and other members of Academic Council are present in the meeting hall and they have been told to present the agenda item related to their own department. Before getting into the formal agenda related discussion, she expressed satisfaction on the rapid development of UMU and shared the following good news about the University with the external members present in the meeting.

- The University has applied for approval of Diploma programme by AICTE and after compliance of all the terms and conditions, the AICTE has approved 60 – seats each in the Diploma courses of Civil, Mechanical, Electrical, Computer Science & Mining Department.
- The University has decided to apply for NBA Accreditation of BBA and MBA courses. We are happy to inform all members present that NBA has accepted our Pre-qualifier application. Now the Department of Management is all set to submit the final application to NBA.
- **Jharkhand Nurses Registration Council (JNRC)** has given approval to our B. Sc. Nursing for 2022-23 session and as per information on portal, we have uploaded all relevant document on their portal and now waiting for inspection / approval.
- In order to promote research atmosphere in University, the Management is giving financial incentives for publications in recognized journals eg. UGC care list approved journals, SCOPUS etc. and also for approved patents.
- In order to support local and poor villagers in and around University area, we have started Legal Aid Clinic. The representative of DALSA has visited our University to inspect the Legal Aid Clinic.
- The Hostel construction for boys and girls are almost complete and these should be made available to students from 10th October onward.

- The construction work to accommodate the faculty of Health Sciences is going on in full swing and it is hoped that the building should be completed in scheduled time.

At the end the Vice Chancellor invited Prof. S.C. Garg. Pro Chancellor Sir to say few words.

- On behalf of the University, Pro chancellor extended a very cordial welcome to all valued members and thanked them for being part of the growth trajectory of the University. He remarked that since beginning Prof. Madhulika Kaushik, Vice Chancellor has been trying to improve the academic atmosphere of Usha Martin university, so that it can create its footprint on the educational map of Jharkhand.

The VC then invited Dr. Anil Kumar Mishra, the Registrar, to present the agenda for the meeting.

The Registrar once again welcomed all members of Academic Council and moved to agenda items.

AC 14.2 To approve the Minutes of the 13th meeting of Academic Council Notes:

AC 14.2.1 The minutes of the 13th Academic Council had been circulated among all members. We have not received any objections so far and hence the minutes deemed to be approved by the Academic Council members.

(Annexure:1)

AC 14.3 To report action taken on the Minutes of 13th Meeting of AC

AC 14.3.1 The Council recommended the same.

AC 14.3.2 The members expressed satisfaction on compliances of its decisions.

(Annexure:2)

AC 14.4 To approve the changes suggested by the BOS of Following Departments for the Academic Year 2022-23.

AC 14.4.1 The Registrar informed that the University faculty is encouraged to include latest developments in the field of their offerings. In view of dynamically changing environment, a few changes have been suggested in different syllabi by the BOS of the following departments for the Academic Year 2022-23: The details are placed at Annexure.

(Annexure:3)

AC 14.4.2 With brief discussion & few suggestions on above, the members approved the same.

AC 14.5 To consider and approve the list of new courses introduced in various programmes of Departments approved by the respective BOS.

AC 14.5.1 The list of new courses introduced in respective programmes offered in 2022-23 academic year as approved in BOS have been placed for consideration and approval in AC. The agenda item of BOS is attached as annexure. The AC members confirmed the same.

BOS of respective programs (2022-23)

Name of the programme	Name of the Course	Course Code	BOS Date
BCA	Computer Security	BCA-EC016	10.06.2022
BCA	Computer Security Lab	BCA-EP016	
BA (Journalism and Mass Communication)	Media Laws and Ethics	BAJMC - C401	30.06.2022
BA (Journalism and Mass Communication)	Sports Journalism*	BAJMC-DSE03	
BA (Journalism and Mass Communication)	Science and Technology Communication*	BAJMC-DSE04	
BA (Journalism and Mass Communication)	Documentary Film Making*	BAJMC-DSE05	
BA (Journalism and Mass Communication)	Film Studies	BAJMC-DSE06	
BA (Journalism and Mass Communication)	Convergent Journalism	BAJMC- GE01	
BA (Journalism and Mass Communication)	Visual Communication	BAJMC-SEC02	
BA (Journalism and Mass Communication)	Reporting and Editing	BAJMC-SEC04	
BA (Journalism and Mass Communication)	Mobile Journalism	BAJMC-SEC05	
MCA	Deep Learning	MCA-ECA312	
MCA	Windows Programming With Visual Basic .Net	MCA-ECB302	
MCA	Windows Programming With Visual Basic .Net Lab	MCA-EPB302	

(Annexure:5)

AC 14.6 To approve the proposed Strategic Plan of UMU 2023-28.

The Registrar informed the members of Academic Council that Prof. Himanshu Narayan, Dean Academics was assigned the responsibility of preparing the draft of Strategic Plan in consultation with the various HODs, Registrar, Vice Chancellor and Pro Chancellor. So, he invited Prof. Himanshu Narayan to present the highlights of the document for approval of Academic Council.

Prof. Himanshu emphasized the following major points of Strategic Plan –

- The Strategic Plan is an important, guiding document for any organization to set up targets and goals to be accomplished within a predetermined timeframe.
- It has been proposed for next five-years' and is supposed to be in agreement with our Institution's Mission and Vision statements.
- It adheres to the prescribed guidelines and requirements of the Ministry of Education (MoE) and University Grants Commission (UGC), and their statutory Councils, such as, the All-India Council for Technical Education (AICTE), (National Assessment & Accreditation Council (NAAC), National Institutional Ranking Framework (NIRF), National Board of Accreditation (NBA), etc.
- The Objectives of Strategic Plan are further subdivided into Activities that are supposed to be done or carried out by each and every unit of the University.

AC 14.6.1 It has been submitted that in these dynamic times strategic plans are prone to change due to new guidelines of the regulatory bodies. In the event of any subsequent changes in the components of the plan in coming years, the university will bring the modified plan back to the AC.

AC 14.6.2 The draft UMU Strategic Plan 2023-28 was presented before the Academic Council for consideration and after discussions, the members of AC approved it. The details of the UMU Strategic Plan 2023-28 have been attached.

(Annexure :6)

AC 14.7 To approve the proposed Academic Calendar 2022-23.

AC 14.7.1 The Prof. Madhulika Kaushik, Vice Chancellor explained the proposal of Academic Calendar for the year 2022-23. The admission for the academic Year has already started since August. Since the Calendar is required to be approved by the Academic Council before it can be implemented, the university would like to seek the approval of AC on this matter.

She has also explained that there are two versions to be followed i.e. the academic calendar for the Returning students and that for the Freshers, for the Monsoon semester of the year 2022-23. This has been necessitated on account of the large gap in the semester starting time for the two batches in the Winter semester however, with a little adjustment, it would be possible to synchronize the calendars for both batches.

AC 14.7.2 The copy of the proposed Academic Calendar was presented to the Academic Council for its approval, and duly approved The details of the approved Academic Calendar are attached.

(Annexure :7)

AC 14.8 To consider and approve the re-constitution of Board of Examinations, with the inclusion of Nursing and Pharmacy.

AC 14.8.1 The Registrar informed the members that the Usha Martin University has its well defined board of examination. The controller of examination has asked for authority to conduct examination of Nursing and Pharmacy., As these disciplines were started later and were not represented in the existing board of Examinations, the same will need to be expanded UMU requested the members of Academic Council to approve the proposal of reconstitution of board of exam.

(Annexure: 8)

AC 14.8.2 The members of Academic Council approved the proposal of reconstitution of board of exam at UMU.

AC 14.9 To approve the proposal to grant degrees and Diplomas to the candidates successfully completing the University programmes.

AC 14.9.1 The Registrar informed the members that the Usha Martin University has proposed its 1st Convocation to be held in the month of October 2022.

AC 14.9.2 In the meantime, Diploma particularly the students of mining department were given to those who has applied for the same after taking due approval from the BOM.

AC 14.9.3 The Academic Council members appreciated the decision of Management in the interest of students and their placement.

AC 14.10 To approve and consider the list of the eligible students for Convocation in the year 2023.

AC 14.10.1 The Registrar informed the members that University has proposed convocation in the month of October 2022. The year wise and programme wise lists of the successful candidates who are expected to attend the convocation and get the certificate are 223.

AC 14.10.2 The university also seeks the approval of Academic Council to honor the best performers with the award of Gold Medal for all programmes with students' number more than 20.

AC 14.10.3 The members of Academic Council approved the proposal.

AC 14.10.4 The programme wise list of students who will receive certificate in convocation are as follows -

2019: Programmes

1. MCA - 3

2. MBA – 25

Total = 28

2020: Programmes

1. **BCA - 20**
2. **BBA - 25**
3. **DIPLOMA (MECHANICAL) - 18**
4. **DIPLOMA (CIVIL) - 5**
5. **DIPLOMA (Comp. SC.) - 5**
6. **DIPLOMA (MINING) - 13**
7. **DIPLOMA (Electrical) – 6**
8. **M. COM – 2**
9. **MCA - 6**
9. **MBA – 27**

Total =127

2021: Programmes

1. **B.COM - 12**
2. **BA. ENGLISH – 03**
3. **BCA - 39**
4. **BBA – 41**
5. **DIPLOMA (MECHANICAL) - 16**
6. **DIPLOMA (CIVIL) - 12**
7. **DIPLOMA (Comp. SC.)- 5**
8. **DIPLOMA (MINING)– 23**
9. **DIPLOMA (Electrical) -11**
10. **MCA – 13**
11. **MBA – 48**

Total =223

AC 14.11 Approval of the student intake for University programmes for the year 2022- 23.

AC 14.11.1 The Registrar informed the members that admission in some programmes are decided as per the approval of the regulatory bodies i.e. **AICTE, PCI, JNRC & BCI**. For other courses the management seek approval of Academic Council for maximum intake of students in different programmes.

AC 14.11.2 The department wise intake has been discussed in the meeting and considering the faculty position, the Academic Council has approved the maximum number of student intake. The list is attached as annexure.

(Annexure: 7)

AC 14.12 Approval of syllabus of B. Sc. Forensic Science programme.

AC 14.12.1 The Registrar has informed the member of AC that UMU has proposed to initiate B. Sc. Forensic Science as new programme. He has invited Dr. Jagesh Ranjan for explaining the details of the syllabus of B. Sc. Forensic Science.

AC 14.12.2 Dr. Jagesh Ranjan discussed the issues and requirement of initiation of new programme in Forensic Science. Before discussing the syllabus, he informed the members that the proposed syllabus has been adopted from AIFSET. **The syllabus is attached as Annexure)**

(Annexure:8)

AC 14.12.3 The members of Academic Council agreed to the proposal for initiation of new programme and appreciated the decision to adopt the syllabus from AIFSET.

AC 14.13 To consider and approve the list of Value Added Course for the students.

AC 14.13.1 The Academic Council confirmed the same

(Annexure:9)

AC 14.14 To consider and approve the Action Taken Report (2021-22) on feedback received from stakeholders.

AC 14.14.1 The Academic Council reviewed the Action Taken Report based on Feedback received from stakeholders. After Careful consideration the council approved the report.

(Annexure:10)

AC 14.15 To report the FDP, Seminars and Conferences attended and organised by the University.

AC 14.15.1 The members were apprised about the FDP, Seminars and Conferences attended by the Faculties and Organised in the University during the Academic Year 2021-22.

(Annexure:11)

AC 14.16 To report the EVEN semester result of various programmes.

AC 14.16.1 The Academic Council received a report on EVEN semester result from various programmes. The Council noted the outcomes for discussion and future planning.

(Annexure:12)

AC 14.17 Any other item with the permission of the Chair.

AC 14.17.1 Dr. Lopamudra, HoD, Department of Agriculture has presented a road map for the development of her department. She has proposed for PG programme in Microbiology and Bio-Informatics. Besides, the Department also proposes to initiate Ph.D programme in Biotechnology, Bio- informatics and Microbiology streams from next Academic Session.

She has requested the members of Academic Council to allow the UMU to change the nomenclature of the Department of Agriculture to College of Agriculture to meet the ICAR Norms

AC 14.17.2 The members of Academic Council appreciated her plan for growth of the department and in principal agreed to the proposal. They have suggested HoD to work out the details of her proposal.

The meeting ended with a vote of thanks by the member secretary to all the members and the Chair.

Dr. A K Mishra

Registrar

Registrar

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Usha Martin University

उषा मार्टिन विश्वविद्यालय

Ranchi-835103/रांची-835103

CC to:

VC

PVC

External members

All HOD's

Special Invitees