



## **USHA MARTIN UNIVERSITY, RANCHI, JHARKHAND**

### **Minutes of the 12<sup>th</sup> Meeting of the Academic Council dated 5<sup>th</sup> October-2021**

The meeting of the 12th Academic Council was held on 5-October-2021 at 11.00 am in Conference Hall in Hybrid Mode through GoogleMeet. Following members were present in the meeting:

1. Prof. R.K. Pandey, Vice Chancellor, UMU –Chair
2. Prof. S. C. Garg, Pro Chancellor, UMU Special Invitee
3. Prof. Madhulika Kaushik, PVC, UMU
4. Dr. Dr.Sreenivassa Murthy .M.R., Associate Professor NUSRL
5. Prof. S. M. Prasad, Former PVC, Jharkhand Rai University
6. Prof. V. Bhattacharya, Head, Computer Science, BIT Mesra
7. Prof. R.P. Sharma, Head, Mechanical Engineering Deptt., BIT Mesra
8. Dr. Vinay Singh, Associate Prof., UMU
9. Dr. Arvind Hans, Associate Prof., UMU
10. Dr Md Amir Khusro Akhtar, Associate Professor, UMU
11. Dr Abhishek Pandey, A.P, UMU
12. Dr Lopamudra Satapathy, A. P. UMU
13. Dr Akanksha Anand, A. P., UM
14. Dr Prakash Chandra Panda, A. P., UMU
15. Dr. Shailesh Narayan, Associate Professor, UMU
16. Ms. Angeline, Principal Nursing
17. Dr. Anil Kumar Mishra Registrar, Member Secretary

## **AC 12.1: Welcome Remarks and Information Sharing by the Chairman**

At the outset, Honourable Vice Chancellor extended welcome to all present. Hon'ble VC especially welcomed the Pro Chancellor and informed the Council that Dr. A.K. Mishra, Former Forest Officer joined as Registrar, Ms. Renu Lal as Finance Officer. Further the VC welcomed Dr. S.M. Prasad, Dr. R.P. Sharma, Dr. V Bhattacharya and Dr. Meenigam Murthy for sparing their valuable time and giving the benefit of their experience to UMU. The VC also welcomed all internal members present in the Academic Council meeting.

Prof L.N. Bhagat former Vice Chancellor Ranchi University was member of the first BOM and founder member of AC of the University but the cruel hands of destiny snatched him from us. We have been deprived of his rich experiences . The VC asked the members to observe one minute silence in the memory of the departed soul.

The Vice Chancellor then presented various developments and achievements of UMU.

The VC informed the Council that,

1. The University is in the process of applying for NAAC Accreditation and the Self Study Report (SSR) is likely to be completed by the end of October.
2. The MOU signed by the University with JSCA and it is hoped that decision for setting up Usha Martin University Sports Academy will be taken by the BOG soon.
3. The University had its genesis in Hardag Campus in a leased building. But now that the University has developed a nice campus of its own in Narayansoso, we have shifted to new campus and offline classes in all the subjects have been started in the new campus of the University. Moreover, this helped the University to achieve a quantum jump in admissions this year, particularly in Pharmacy programmes.
4. UMU is in the process of introducing Nursing programmes to empower the indigenous society by offering job oriented programmes, in addition to health and nutrition.
5. Towards the same endeavor, the University has signed MOU with IBM and envisages to do so with many other organizations/bodies in near future.
6. The University has appointed new staff members (both teaching and non-teaching) to meet the emerging needs. The University made sure that an external expert was associated in each selection committee.

At the end Honourable VC has briefed the committee members about admission in various courses till date which are in the Annexure:

*(Annexure:1)*

**AC 12.2: To confirm the Minutes of the 11th meeting of Academic Council**

**AC 12.2.1** The Registrar informed the Council that the minutes of the 11<sup>th</sup> meeting of the Academic Council were circulated to all members and are placed at Annexure 2. No comments were received from any member in the stipulated time period of a fortnight. He therefore proposed that the minutes may be deemed to have been confirmed as circulated.

*(Annexure:2)*

**AC 12.2.2** The Council approved the minutes as circulated.

**AC.12.3 To report action taken on the Minutes of 11<sup>th</sup> Meeting of AC**

*(Annexure:3)*

**AC 12.3.1** The AC was briefed about the action taken on various decisions and the members expressed satisfaction on compliances.

**AC.12.4 To consider and approve ordinances for award of degrees for different programmes offered by the University. The detailed list is attached in the annexure.**

*(Annexure:4)*

**AC12.4.1** The Registrar informed the Council that ordinances for programmes leading to award of the degrees for B.Tech (Computer science, Mechanical and Mining), Diploma (Mining, Civil), Bachelor of Medical lab Technologies, Bachelor of Journalism & Mass Communication (BAJMC), Bachelor in Pharmacy, Diploma in Pharmacy, BBALL.B., LLM offered by the University.

**AC 12.4.2** The Academic Council approved the ordinances as circulated. The basic details of the proposed ordinances are placed at Annexure.

*(Annexure:5)*

**AC 12.4.3** Dr.Murthy mentioned in the meeting that the course having 60 subjects are eligible for Honours (Hons). Since each semester taught six subjects, so the BBA LLB course

is eligible for Honours declaration . Henceforth the BBA LLB would be recognized as BBA LLB (Hons).All members agreed to the suggestions.

**AC 12.5 To approve the changes suggested by the BOS of Following Departments for the Academic Year 2021-22.**

**AC 12.5.1** The Registrar informed that the University faculty is encouraged to include latest developments in the field of their offerings. In view of dynamically changing environment, a few changes have been suggested in different syllabi by the BOS of the following departments for the AcademicYear 2021-22: The details are placed at Annexure.

*(Annexure: 6)*

**AC 12.5.2** The Academic Council considered and approved the suggestions made by the BOS in various courses of above mentioned programmes.

**AC 12.6 To consider and approve the list of new courses introduced in various programmes of Departments approved by the respective BOS.**

**AC 12.6.1** The list of new courses introduced in respective programmes offered in 2021-22 academic year as approved in BOS have been placed for consideration and approval in AC. The agenda item of BOS is attached as annexure .The AC members confirmed the same.

**BOS of respective programs (2021-22 AY)**

S.No.	Faculty	Department	Programme Name	BOS Date
1	Faculty of Computing & Information Technology		BCA	25.06.2021
2	Faculty of Business Management & Commerce	Department of Business Management	BBA	17.07.2021
3	Faculty of Business Management & Commerce	Department of Business Management	MBA	16.07.2021
4	Faculty of Computing & Information Technology		MCA	26.06.2021

5	Faculty of Engineering and Applied Sciences	Department of Computer Science and Engineering	B. Tech (CSE)	03.06.2021
6	Faculty of Humanities & Social Science	Department of English	BA English (Hons)	29.04.2021
7	Faculty of Agriculture		B.Sc.(Hons.) Agriculture	22.08.2021
8	Faculty of Journalism & Mass Communication		BAJMC	06.09.2021
9	Faculty of Health & Allied Sciences	Department of Physiotherapy and Paramedical Science	BPT	02.08.2021
10	Faculty of Health & Allied Sciences	Department of Physiotherapy and Paramedical Science	BMLT	04.08.2021
11	Faculty of Legal Studies		BBA LLB	20.06.21
12	Faculty of Legal Studies		LLM (1 YEAR)	14.08.21
13	Faculty of Health and Allied sciences	Department of Pharmacy	B.Pharm	13.03.2021
14	Faculty of Engineering and Applied Sciences	Department of Mechanical Engineering	B.tech Mechanical Engineering	19.06.2021
15	Faculty of Engineering and Applied Sciences	Department of Mining Engineering	B.tech Mining Engineering	10.05.2021
16	Faculty of Journalism & Mass Communication		BAJMC	06.09.2021
17	Faculty of Business Management & Commerce	Department of Commerce	BCOM	01.08.2021

(Annexure:7)

**AC 12.6 To consider and approve the blended learning mode**

**AC 12.6.1** The Registrar informed the Council that the UGC has advised all universities to offer blended learning suggesting that even for the F2F mode, up to 40% component can be

offered in online mode. Since the University is equipped with necessary wherewithal, it could like to implement this decision. However, in order to implement the proposal, the approval of AC is mandatory.

**AC12.6.2** The Academic Council members desired that the University should ensure availability of all Learning resources, Library, Lab Facility, Field labs, separate labs, etc.

It was also suggested that to ensure quality, a server should be installed in the University library along with UPS and Koha software in the library. Besides he suggested that every department should have a separate departmental Library apart from Central Library.

**AC 12.6.3** AC advised that all Faculties should implement the blended learning mode as being adopted by reputed Institutions.

**AC 12.6.4** With these suggestions, AC approved the blended learning mode for upcoming semesters

#### **AC 12.7 To consider and approve the Academic Calendar 2021-2022**

**AC 12.7.1** The Registrar informed the Council that separate Academic Calendars have been drawn for management, pharmacy and nursing programmes by making allowance for late start of the semesters, last date of admissions announced by statutory councils and Covid-19 requirements issued by the Govt. of Jharkhand.

**AC 12.7.2** Members perused different Academic Calendars and approved the same. These are placed at Annexure.

*(Annexure:8)*

**AC 12.8 Academic Council to consider and approve the admitted strength of the students for the various programmes in the Deapartments for the Academic session 2020-21.**

**AC 12.8.1** The members of the Academic Council approved the list of students for the Academic Session 2021-22.

*(Annexure:9)*

## **AC 12.9 To approve changes in Ph.D. Ordinance**

**AC 12.9.1** The Member Secretary informed that UMU has been offering Ph.D. programme since 2017. In this period, a few deficiencies were noticed and subsequently modified through internal consultation. The following changes are requested to be approved in the Ph.D. ordinance.

- The interview component for admission to the Ph.D. programme is mandatory for all including those who are exempted from the entrance test.
- Distribution of marks of both Research Methodology and Core papers would be as follows:  
Continuous assessment – 40%  
End Term exam - 60%.
- Syllabi of term papers for Computer Sc., Management, Commerce, English, Mathematics and Education are framed and shared with scholars
- Any one of the plagiarism softwares (Turnitin, iThenticate and Ouriginal) to be certified in the Thesis

These proposed changes are are placed in Annexure.

*(Annexure:10)*

**AC 12.9.2** The Academic Council considered the proposal in detail and approved it.

## **AC 12.10 To approve changes in Examination Rules**

**AC 12.10.1** The Registrar informed the members that the University conducts term end examinations twice in a year. However, some students in each programme do fail in a subject or two. (The case with Diploma is different.) The fee for back papers fixed in 2017/18 was kept very nominal because the University was in its infancy. The expenses incurred on the conduct of examinations have gone up considerably. It is therefore proposed that the fee for examination of back papers be revised as follows:

1. Fees regarding Back paper examination
  - a. Revised from Rs. 200/- to Rs. 500/- per paper.
  - b. Fees for Project re-submission and appearing in viva voce be revised to Rs. 1000/-

2. Candidates will be required to clear all pending back papers by the end of 3rd semester in case of a 2 year programme , by the end of 4th sem in a 3 year programme and by the 6th sem in a 4 year programme. However, if a student has accumulated 75% credits till this time she/he would not be affected by this condition.
3. In case of absence from examination on account of any medical urgency or placement related issues, the student can appear in back paper examination without raised fee on the recommendation of COE and approval of the Vice Chancellor.

**AC 12.10.2 While approving the proposal, the AC advised that**

1. Students should be informed about these decisions individually through a letter, email by the Controller of Examinations.
2. These decisions be made applicable from now onwards.

**AC 12.11 To report the FDP, Seminars and Conferences attended and Organised by the University.**

**AC 12.11.1** The members were apprised about the FDP, Seminars and Conferences attended by the Faculties and Organised in the University during the Academic Year 2020-21.

*(Annexure:11)*

**AC 12.12 To consider and approve the minutes of meeting of Library Advisory committee**

**AC 12.12.1** The academic council reviewed and approved the minutes of Library Advisory committee (LAC) meeting.

*(Annexure:12)*

**AC 12.13 To consider and approve the list of Value Added Courses to be offered to the students in the Academic Year 2020-21.**

**AC 12.13.1** The members of the Council confirmed the same. The list of Value added Courses attached in the Annexure.

*(Annexure:13)*



**AC 12.14 To consider and approve the Action Taken Report on feedback received from different stakeholders in 2020-21 AY.**

**AC 12.14.1** The Academic Council reviewed the Action Taken Report based on Feedback received from stakeholders. After Careful consideration the council approved the report.

*(Annexure:14)*

**AC 12.15 To report the ODD /EVEN semester result of various programmes.**

**AC 12.15.1** The Academic Council received a report on ODD /EVEN semester result from various programmes. The Council noted the outcomes for discussion and future planning.

*(Annexure:15)*

**AC 12.16 To report the book / journals and online data base procurement and expenditure statements of the University Library.**

**AC 12.16.1** A detailed report on the procurement of books, journals and online databases along with expenditure statements was presented by the Registrar. The members of the Academic Council reviewed the report for transparency and accountability.

*(Annexure:16)*

**AC 12.17 Any other matter with the permission of Chair**

**AC 12.17.1** The Vice Chancellor informed the Council that the University is striving for NAAC Accreditation

**AC 12.17.2** The PVC informed the Academic Council that seven courses have been identified and Syllabi of two courses has been prepared. These courses would include training in vocational skills, development of Quantitative aptitude etc.. The Pro Chancellor suggested that courses such as Peace and Ahimsa, Climate Change and Environment Pollution could also be considered. The University may consider starting a new faculty of Life Skills Courses in due course.

**AC 12.17.3** The AC advised that value added courses be distributed across semesters and option may be given to students to choose any two.

The meeting ended with a vote of thanks to the Chair



**Dr. A K Mishra**  
**Registrar**

**Registrar**  
कुल सचिव  
**Usha Martin University**  
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**CC to:**

- **VC**
- **PVC**
- **External members**
- **All HOD'S**
- **Special Invitees**