



## **USHA MARTIN UNIVERSITY, RANCHI JHARKHAND**

### **Minutes of the 12th Meeting of the Board of Management of UMU** **held on 27.12.2023 through Hybrid mode at 2:30 pm.**

**The 12<sup>th</sup> meeting of BoM of UMU was held on 27.12.2023 through Hybrid mode. The following members attended the meeting:**

- 1. Prof. Madhulika Kaushik, VC, Chairperson**
- 2. Prof. S C Garg, PC, Special Invitee**
- 3. Prof. B. N Sinha, Prof. of Pharmacy, Former Director IQAC, BIT Mesra**
- 4. Prof. AM Agarwal, VC United University Prayagraj**
- 5. Dr. Anil Kumar Mishra, Registrar, Secretary**

Dr. S. Mahapatra and Sh. Ashok Rao could not attend the meeting due to prior commitments. The meeting began with cordial welcome of the members by the Registrar. He then requested the VC to welcome the members and share information about developments since the last meeting.

#### **BOM 12.1: Welcome and Information Sharing by the Chairperson.**

**BOM 12.1.1** The Vice Chancellor informed all present that Prof. S. Mohapatra was nominated as BOM member on completion of term of Prof. Panjab Singh. She thanked him for accepting our proposal. She also thanked outgoing member, Prof. Panjab Singh Former VC, BHU whose term had been completed in June 2023, for his contribution and active support to UMU. She extended a warm welcome to Pro Chancellor Prof Garg, Prof. A. M Agarwal and Prof. B. N. Sinha on behalf of the University and on her personal behalf.

The VC informed the members that the last BOM was held on 22.11.2022, wherein it was decided that first Convocation of UMU be held on 4<sup>th</sup> of May 2023. Accordingly, the Convocation was held on 4<sup>th</sup> May. The Governor of Jharkhand was the Chief Guest and gave away the Gold Medals to deserving undergraduate and postgraduate students. The PhD, Undergraduate and Postgraduate Degrees were conferred on students. The visionary founder credited with conceptualising and setting up the Usha Martin University Shri Basant Kr. Jhawar and educationist Mr. Anand Kumar were conferred honorary Doctorates in the Convocation.

The BOM was also informed that the University has been granted approval under 2f by the UGC, and reported new admissions for 2023 academic year. UMU seemed to be performing satisfactorily on the research and publication front during the current academic year.

The VC further informed about successful organization of the Deeksharambh: Student Induction Programme as per guidelines of UGC in September and a weeklong Faculty Induction Programme, which was coordinated by Dr. Arvind Hans in October.

Recently, a National Conference entitled Communication and Innovation for SDGs: A Key towards Transformation of World was organized in collaboration with the Department of Planning & Development, Government of Jharkhand. A total of 86 papers were received and 68 were presented under 6 different themes of the selected SDGs. This was the first conference organised by UMU in F2F mode and it has started showing welcome outcomes. UMU has been approached by the Planning Division of Chhattisgarh for signing an MOU for collaborative research.

The BOM was also informed that the ERP implementation is in its final stages / and except for some small bugs that are being ironed out, the system is running nicely. The Students Attendance and Leave Management Systems are fully functional.

The VC then invited Prof. S.C. Garg, Pro Chancellor to supplement the information.

The PC informed the BOM that the University outsourced paper setting, moderation by outside experts and conducted centralized evaluation. He also desired that the proceedings of the recently held Conference be published as an edited book with ISBN number.

The VC then invited Registrar to present the agenda items for consideration and approval of the BOM.

## **BOM 12.2: To confirm the minutes of the 11th meeting of BOM.**

**BOM 12.2.1** The Registrar welcomed and thanked all members for sparing their valuable time for the meeting and informed that minutes of the 11th meeting of the BOM held on 22.11.2022 were circulated to all members soon after the meeting but no comments were received from any member. He then proposed that the minutes may be deemed to be confirmed as circulated. The minutes of 11<sup>th</sup> BOM are placed as **Annexure 1**.

**BOM 12.2.2:** The Members approved the minutes of 11<sup>th</sup> BOM as proposed.

*(Annexure 1)*

### **BOM 12.3 To consider and approve the Action Taken Report**

**BOM12.3.1** The action taken on the minutes of the 11<sup>th</sup> meeting tabulated below was appraised by the members of BOM. They expressed their satisfaction that the University was faithfully implementing the decisions of BOM.

<b>S. NO.</b>	<b>Item</b>	<b>Action Taken</b>
1.	Promotion of Dr Akanksha Anand Saxena Assistant Professor in the Department of Physiotherapy, and Dr. Sunil Kumar and Dr. Shubhrashekhar Chakroborty Assistant, Professors in the Department of Agriculture as Associate Professors.	The approvals of the selection committees were duly implemented and all of them have joined their duties and started working as Associate Professors.
2	MoU with Finance Edge to provide education loan to students.	The MoU is in operation. Till date the Finance Edge has provided loans to the tune of 1.21 crore to the students of Usha Martin University.
3	Approval of the new policies/plan for transparent Management:	The policies and Strategic plan for the term 2022-27 were circulated among the staff. Further, the strategic plan has been uploaded on the university website.

### **BOM 12.4 Approval of the Recommendations of Selection Committees**

**BOM 12.4.1** The selection committees for Assistant Professors and Associate Professors in various Departments were held to meet the emerging requirements for the present semester.

The Registrar informed the members that the approval of BOM for new appointments were taken from time to time by circulation and offer letters were issued to ensure that teaching-learning did not suffer in the University. The departments wise list of selected teaching staff was as given below:

The Members reconfirmed the selection of all mentioned teachers.

**BOM 12.4.2** The BOM approved the appointments on contract as proposed. The Registrar further informed the members present that selection of non-teaching staff was made by a committee chaired by the Registrar. The recommendations are placed before the VC and only on getting her approval, the offer letters were issued

**BOM 12.4.3** While ratifying the decision of VC in respect of non-academic staff, the Board decided that they be referred to as Administrative staff.

**BOM 12.4.4** Registrar informed the Board total number of Administrative staff at the University including the total number of new appointments.

*(Annexure 2)*

#### **BOM 12.5 To note the Minutes of Academic Council**

**BOM 12.5.1** The Member Secretary informed the Board that the 15th Academic Council was held on **13.04.2023** and took the important decisions on offer of new programmes, change in syllabi, list of graduating students etc:

The minutes of the Academic Council are **placed as Annexure.**

*(Annexure 3)*

**BOM 12.5.2** The BOM noted the minutes of 15<sup>th</sup> meeting of AC.

**BOM 12.5.3** The Member Secretary informed the Board that the 16th meeting of Academic Council was held on 14.12.2023. The important decisions were taken:

The minutes of the Academic Council are **placed as Annexure 4. The BOM noted the minutes of 16<sup>th</sup> AC**

*(Annexure 4)*

**BOM 12.6 To note the minutes of the Finance Committee**

**BOM 12.6.1** The Member Secretary informed the BOM that the 6<sup>th</sup> meeting of Finance Committee of Usha Martin University was held in online mode on 09.08.2023. **The FC revised the sitting charges for Statutory meetings and other official meetings as follows: -**

<b>Sl. No.</b>	<b>Nature of Meeting</b>	<b>Amount Payable</b>
1	Meeting of BOG	Rs 10,000/-
2	Meeting of all other Statutory bodies	Rs 3,000/-
3	Selection committee meetings for VC,	Rs 10,000/-
4	Selection committee meetings for PVC	Rs 5,000/-
5	Selection Committee meetings for Professor, Associate Professor, Assistant Professor and equivalent non- teaching posts	Rs. 3000/-
6	Moderation committee meetings with the stipulation that ordinarily four to five courses should be moderated by a subject expert.	Rs. 2000/-
7	Meetings of non-statutory nature	Rs 2,000/-

- Signing of an MOU with Finance Edge to provide interest free education loan to students.

**BOM 12.6.2** The BOM noted the decision of FC. However, Prof. A.M Agarwal suggested that the University Authorities should take prior consent of Trustees / Chairman on Financial Matter before taking any financial proposal in the Finance Committee.

The minutes of the meeting are attached as **annexure 5**.

*(Annexure 5)*

### **BOM 12.7 To note the minutes of the Research Council**

**BOM 12.7.1** The Member Secretary informed the BOM that the meeting of 7th RC was held on 11.07.2023. The Research Council approved the following decisions:

1. Seventh cohort of the PhD admissions: 51 scholars were selected after admission test and interview in various disciplines and were recommended for admission in PhD programme:
2. Presentation of Annual Progress Report in person was made mandatory for all scholars.
3. Incentivizing research by way of Funding and Financial support for paper publication and reimbursement of publication charges. In addition, it was decided to: -
  - a. The University should preferably reimburse the expenditure involved in payment for in journals listed in the UGC Care list, Scopus list of Journals, or Web of Science journals.
  - b. In case the publication is jointly authored with another researcher, reimbursement be made to the UMU staff only on pro-rata basis.
4. Approval of the incorporation of the Research Ethics Course in the PhD course work as per UGC Guidelines RC further directed to get the detailed course scheme passed by the AC through BOS.

The minutes of the Research Council are **placed as Annexure 6**.

*(Annexure: 6)*

### **BOM 12.8 To Lift Probation of employees**

**BOM 12.8.1** The Member Secretary informed the Board that in its last meeting, the BOM had confirmed the services of all those teachers and administrative staff who had successfully completed one year or more of service in the University

Since last meeting a list of teaching and administrative staff have become eligible for confirmation. The Board agreed to the proposal.

**BOM 12.8.2** The BOM approved the list of employees placed before it for confirmation of services in the University. The list is attached as Annexure.

*(Annexure 7)*

**BM 12.9 To consider and approve the award of Degree/ Diploma including medals and rank certificates to the qualified and eligible candidates.**

**BM 12.9.1** The Board members confirmed the same.

*(Annexure 8)*

**BM 12.10 To consider and approve the minutes of meeting of Library Advisory Committee held on 13<sup>th</sup> September 2023.**

**BM 12.10.1** The members of the Board reviewed and approved the minutes of the Library Advisory Committee meeting held on 13<sup>th</sup> September 2023.

*(Annexure:9)*

**BM 12.11 To report the awarded scholarship / free ship to the students in Academic session in 2022-23.**

**BM12.11.1** The Board confirmed the Scholarship/ Free ship to the students in Academic Session in 2022-23.

**BM 12.12 To report the funds received for Research Projects from Non-Government / Government Organizations in Financial Year 2022- 23.**

**BM 12.12.1** The Board was briefed on the funds received for Research Projects from Non-Government / Government Organizations in Financial Year 2022-23.

*(Annexure 10)*

**BM 12.13 To report the Consultancy Income received by the University during the Financial year 2022-23.**

**BM 12.13.1** The Consultancy Income received during the Financial year 2022-23 was reported to the Board.

*(Annexure 11)*

**BM 12.14** To report the received Fellowship / Financial support by the teachers of University from various agencies for advance studies and research for the session 2021-22

**BM 12.14.1** The Board received the report on the Fellowship /Financial Support provided to the teachers of the University from various agencies for advance studies and research for the session 2021-22

*(Annexure 12)*

**BM 12.15** To Report the Junior Fellowship received by the University PhD. Scholar by various Non- government organization & University for the session 2022-23

**BM 12.15.1**The Board received and noted the report on the Fellowship received by the University PhD. Scholar by various Non- government organization & University for the session 2022-23.

*(Annexure 13)*

**BM 12.16** To report the Financial Support provided by the University to the faculty members for attending Conferences / Seminars / Workshop and availing membership of Professional Bodies as approved in the Finance Committee for the session 2022-23.

**BM 12.16.1** The Board received the report on the Financial Support provided to the Faculty Members for attending Conferences / Seminars / Workshop and availing membership of Professional Bodies as approved in the Finance Committee for the session 2022-23.

*(Annexure 14)*



**BM 12.15 To report the received Fellowship / Financial support by the teachers of University from various agencies for advance studies and research for the session 2022-23**

**BM 12.15.1** The Board received the report on the Fellowship /Financial Support provided to the teachers of the University from various agencies for advance studies and research for the session 2022-23

*(Annexure 15)*

**BM 12.16 To Report the Junior Fellowship received by the University PhD. Scholar by various Non- government organization & University for the session 2022-23**

**BM 12.16.1**The Board received and noted the report on the Fellowship received by the University PhD. Scholar by various Non- government organization & University for the session 2022-23.

*(Annexure 16)*

**BM 12.17 To report the E-Governance report for the session 2022-23**

**BM 12.17.1** The Board reviewed and approved the E Governance Report. With few suggestions, they appreciated the efforts of the University towards E Governance.

*(Annexure 17)*

**BM 12.18 To consider and approve the Annual Report of the University for the Academic Year 2022-23**

**BM12.18.1** The Board approved the Annual Report of the University for the Academic Year 2022-23. The Chairman of BOM congratulated all the members and authorities for the various achievements of the University.

*(Annexure 18)*

**BM 12.19 To report the formation and revision in various committees of the University.**

**BM 12.19.1** The Board noted the formation and revision in various committees of the University

(Annexure 19)

**BM 12.20: Any other matter with the permission of Chair**

The Vice Chancellor proposed the last week of March for 2<sup>nd</sup> Convocation. The External Members suggested to shift the proposed date to 3<sup>rd</sup> week of March or 1<sup>st</sup> week of April.

The meeting ended with a vote of thanks to the Chair.



**Dr. Anil Kumar Mishra**  
**Registrar and Member Secretary, BOM**

**Registrar**

**कुल सचिव**

**Usha Martin University**

**उषा मार्टिन विश्वविद्यालय**

**Ranchi-835103/रांची-835103**

**CC:**

**VC Office**

**PVC Office**

**Finance Office**

**All Dean/Director/ HoDs**

**All Members**

**All Concerned**