



USHA MARTIN UNIVERSITY, JHARKHAND

Minutes of the 9th Meeting of BOM held on 24.12.21

The Meeting of the Board of Management of Usha Martin University was held on 24.12.21 through the Google meet. The following members were present:

- 1. Prof. SC Garg, Pro Chancellor,**
- 2. Prof. Ramesh Pandey, Vice Chancellor- Chair**
- 3. Prof. Panjab Singh, Former VC, BHU, Chancellor RLBCAU, Jhansi**
- 4. Prof. B.N. Sinha, Prof. in Pharma, Former Director IQAC, BITMesra**
- 5. Prof. A. M Aggarwal. VC, United University Allahabad**
- 6. Prof. Madhulika Kaushik, PVC, UMU, Member**
- 7. Dr. Anil Kumar Mishra, Registrar, UMU, Member Secretary**

BM 9.1 Welcome and Information Sharing by the Chairman

At the outset, the Vice Chancellor extended a very warm and cordial welcome to all the members present in the meeting. He particularly welcomed external members Prof. Panjab Singh, Former VC, BHU, and Prof. Anand Mohan Aggarwal, VC, United University Allahabad, Prof. B N Sinha Prof. in Pharma, Former Director IQAC, BIT Mesra. He thanked the members for sparing their valuable time and agreeing to give the benefit of their expertise to UMU. It is now well recognized that due to the association of such distinguished groups of academicians and leaders, the University has been able to register an impressive growth in the number of Programme, student enrollment and faculty strength. Before requesting the Registrar to present the Agenda Items, he shared the following information about the University.

- The campus has been shifted to its permanent building at the new location at Angara Block, Village Narayan Soso
- Offline classes are going on and some new programme have been introduced.

- Certain value added courses and blended learning programs have been added for the benefit of the students.
- UMU has signed an MOU with Jharkhand State Cricket Association (JSCA) for development of modern cricket ground.
- Under CSR activities, UMU organized 4- camps for Covid vaccination for villagers and our own staff, Health Checkup camps, workshop for promotion of SHG, Nukkad Natak, Extension of Agriculture among villagers etc.

At the end of welcome address, the VC requested Member Secretary to proceed further and discuss agenda items.

BM 9.2: To confirm the minutes of the 8th meeting of BOM

BM 9.2.1 The Registrar informed the members that the minutes of the 8th meeting of the BOM held on 07.04.2021 were circulated to all members and are placed at **Annexure**. No comments were received from any member. He proposed that the minutes may be confirmed as circulated and approved.

The members approved the minutes

(Annexure: 1)

BM 9.3 To consider and approve the Action Taken Report

Following action has been taken after the approval of the minutes of the 8th meeting:

BM 9.3.1 Lifting of Probation of Teaching and Non-Teaching Staff: -

Confirmation letters have been issued to all employees concerned

BM 9.3.2 Limitation of availing EL:

The rule for availing 10 EL per year has been brought to the notice to all teaching staff and has been implemented.

PVC added that this restriction / limit of 10 days for EL would not apply to Non- Teaching Staff.

BM 9.4 To consider and approve the Recommendations of Selection Committees

BM 9.4.1 The Registrar informed that selection committees for Assistant Professors in various departments were held to meet immediate requirements arising due to initiation of new programme/specialization or resignations of teachers in some departments. For some programme, the workload increased on account of increased seats/electives. All positions were advertised through University website and all selection committees had at least one external expert. It was informed to all members that the process of appointment for various departments have been initiated and faculty members were selected for various faculty positions.

The recommendations of the Committees are placed before the BOM for approval. Prof Punjab Singh suggested administration to take appropriate corrective measures to avoid resignation of faculties. Pro Chancellor Prof Garg informed the committee members that in near future, we are going to put all teaching and non-teaching staff of UMU in new scale, as per the instruction from State Government to implement at least the 6th pay commission scales. The proposal for the same has been submitted to UMU Management.

(Annexure 2)

BM 9.4.2 To report on Promotion on the post of Associate Professor

The Registrar informed committee members that meetings of selection committees were conducted for the position of Associate Professor in Physics, Agriculture, Management, Mathematics and English. The recommendation of the committees has been kept in sealed envelope. With due permission of BOM, the envelopes were opened to share the names of selected candidates.

The recommendations of the committees were placed before BOM members for approval. Prof Punjab Singh inquired about the basic criteria for selection and the required eligibility for promotion of candidates. Pro Chancellor explained the criteria for selection included good performance over the years, active participation in university activities and a proven track record of research and publications and enough teaching experience

(Annexure 3)

BM 9.5 To note the Minutes of Research Council

BM 9.5.1 The Registrar presented the highlights of fifth meeting of the Research Council, held on 29.10.21.

The Board members were requested to note the minutes of Research Council attached as Annexure. The Board approved the same.

(Annexure:4)

BM 9.6 To note the Minutes of Academic Council

BM9.6.1 The Registrar highlighted the important decision taken in 12th meeting of the Academic Council, held on 05.12.2021.

The BOM was requested to note the minutes of AC as attached in **Annexure**. The Board members confirmed the same.

(Annexure: 5)

BM 9.7 To Lift Probation of employees

BM 9.7.1 The Registrar informed the members of BOM that since last meeting of BOM on 7.4.21, some teachers and administrative staff have become eligible for lifting their probation after successful completion of one years of service. The names of eligible academic and non-academic staff whose name has been approved for lifting the probation are mentioned in the Annexure.

The Board duly approved the lifting of probation of all the above employees

(Annexure: 6)

BM 9.8 To consider and approve the changes in designation of Faculty.

BM 9.8.1 The Member Secretary informed BOM members that University has been appointing academics without having PhD as Faculty Associate/ Lecturers/ Tutors. However, some of them reportedly resigned from the University because other Universities in the region offered them the position of Assistant Professor with Master's Degree with or without NET. The resignations cause disruption in academic progress of our students In order to overcome this concern, it is proposed to adopt guidelines of UGC or other regulating Councils for designation. In particular, it is proposed that all Faculty Associates shall be re-designated as Assistant Professors. However, those having higher qualification shall be given higher initial pay.

The BOM approved the name of faculty members as per the list available in agenda item for re-designating them as Assistant Professor.

(Annexure: 7)

BM 9.9 To note the minutes of the Finance Committee

BM 9.9.1 The Registrar informed the BOM members that 3rd meeting of the Finance committee held on 20th December, 2021. The important points discussed with BOM members
The Board noted the minutes of the Finance Committee attached.

(Annexure:8)

BM 9.10 To consider and approve the Annual Report of the University for the Academic Year 2020-21

BM 9.10.1 The Board approved the Annual Report of the University for the Academic Year 2020-21. The Chairman of BOM congratulated all the members and authorities for the various achievements of the University.

(Annexure:9)

BM 9.11 To consider and approve the funds for seed money proposals submitted by Faculty members of various Faculty /Departments

BM 9.11.1 The members of BOM discussed and approved the funds for Seed money proposals submitted by Faculty members and duly recommended by Research Advisory Committee.

(Annexure:10)

BM 9.12 To consider and approve the award of Degree/ Diploma including medals and rank certificates to the qualified and eligible candidates.

BM 9.12.1 The Board members confirmed the same.

(Annexure:11)

BM 9.13 To consider and approve the list of Holidays for the University Calendar Year 2022.

BM 9.13.1 The Board approved the Holiday list for the Year 2022.

(Annexure 12)

BM 9.14 To report the awarded scholarship / free ship to the students in Academic session in 2021-22.

BM 9.14.1 The Board confirmed the Scholarship/ Free ship to the students in Academic Session in 2021-22.

(Annexure 13)

BM 9.15 To report the funds received Research Projects from Non-Government / Government Organizations in Financial Year 2020-21.

BM 9.15.1 The Board was briefed on the funds received for the CSR and Research Projects from non-government / Government Organizations in Financial Year 2020-21.

(Annexure: 14)

BM 9.16 To report the Consultancy Income received during the Financial year 2020-21.

BM 9.16.1 The Consultancy Income received during the Financial year 2020-21 was reported to the Board.

(Annexure 15)

BM 9.17 To report the Financial Support provided by the University to the faculty members for attending Conferences / Seminars / Workshop for the session 2020-21.

BM 9.17.1 The Board received the report on the Financial Support provided to the Faculty Members for attending Conferences / Seminars / Workshop for the session 2020-21.

(Annexure 16)

BM 9.18 To consider and approve the Audited Financial Accounts of the University for the Financial Year 2020-21.

BM 9.18.1 The Board approved the Audited Financial Accounts of the University for the Financial Year 2020-21.

(Annexure:17)

BM 9.19 To report the execution of Memorandum of Understanding signed with various institutions and academic agencies.

BM 9.19.1 The board received an update on the execution of Memorandum of Understanding signed with various institutions and academic agencies. The list of MOU are attached as Annexure.

(Annexure:18)

BM 9.20 To report the received Fellowship / Financial support by the teachers of University from various agencies for advance studies and research for the session 2020-21

BM 9.20.1 The Board received the report on the Fellowship /Financial Support provided to the teachers of the University from various agencies for advance studies and research for the session 2020-21

(Annexure: 19)

BM 9.21 To Report the Junior Fellowship received by the University PhD. Scholar by various Non- government organization & University for the session 2020-21

BM 9.21.1The Board received and noted the report on the Fellowship received by the University PhD. Scholar by various Non- government organization & University for the session 2020-21.

(Annexure: 20)

BM9.22 To report the appointments of Faculty /Staff during the session 2021-22

BM9.22.1 The Board received and noted the appointments of staff who joined for the session 2021-22

(Annexure 21)

BM9.23 To report the formation and revision in various committees of the University.

BM 9.23.1 The Board noted the formation and revision in various committees of the University

(Annexure 22)

BM 9.24 Any other matter with the permission of Chair.

BM 9.24.1 The Registrar requested BOM members to consider the promotion of Non- Teaching staff of UMU and approve the policy of vertical mobility. He emphasized that the persons working as Assistant in Library or as computer operator should have an opportunity of further promotion. Similarly, UMU staff working in Placement Department should have fair chance of

Promotion. The BOM member advised the University to constitute a committee to formulate the guidelines for promotion of non-teaching staff. The committee should have one external member of the rank of Registrar from other University. The BOM has asked for the proposal of Committee to be submitted by Registrar UMU.

The meeting ended with a vote of thanks to all the external members of the Board and also to the Chair



Dr. Anil Kumar Mishra
Registrar, UMU and Member Secretary

Registrar
कुल सचिव
Usha Martin University
उषा मार्टिन विश्वविद्यालय
Ranchi-835103/रांची-835103

CC:

VC Office
PVC Office
Finance Office
All Dean/Director/ HoDs
All Members
All Concerned