



Usha Martin University, Ranchi, Jharkhand
Internal Quality Assurance Cell
Minutes of Meeting

Ref. UMU/IQAC/2023/02

Date: 06/09/2023

The meeting of the Internal Quality Assurance Cell (IQAC) was convened promptly at 9:30 AM on 06/09/2023. The committee gathered in Conference Hall, UMU Campus, Angara, with the purpose of discussing and deliberating upon the multifaceted aspects of quality enhancement in the institution's academic and administrative processes.

Following members were present:

Prof. S.C Garg	Chairman
Registrar	Senior Administrative Officer
Dr Arvind Hans	Faculty Member
Dr Akanksha Anand	Faculty Member
Dr PC Panda	Faculty Member
Dr. Anupama Verma	Faculty Member
Dr. Leena Shrivastav	Faculty Member
Ms Tulika Sinha	Faculty Member
Mrs Rojalini Samanta	Faculty Member
Mr. Mukesh Goel	Nominee from Management
Ms. Shipra Jain	Nominee from employee
Dr. Md. Amir Khusru Akhtar	Coordinator IQAC

1. Agenda 1: Review and approval of minutes from the previous IQAC meeting

allocation and strategic planning to ensure that infrastructure development aligns with the institution's academic and operational requirements as well as fulfills NAAC accreditation requirements.

Agenda 5: To consider the feedback analysis based on various stakeholders and action taken by various departments

During the Feedback on Teaching-Learning Practices meeting held previously, participants focused on evaluating the current teaching and learning methodologies within our institution. The feedback is collected from various stakeholders like students, teachers, alumni and employers which provide feedback on curriculum. The feedback collected is analyzed by IQAC which is circulated to department Heads for necessary actions and review of the curriculum by introducing skill-oriented courses and other value-added courses. The ATR is placed before department BoS for approval and implementation from 2022-23 AY.

Agenda 6: Report on institutional developments and achievements

The presentation encompassed advancements in various domains, including academic excellence, research contributions, infrastructure development, and community engagement. The university was showing a continuous growth in research related activities with over Rs. 640 lacs allocated for various research projects including seed money. The members were informed by Dr. Dean Student Welfare about the student's achievements and milestones in the year.

Agenda 7: Discussion on Collaborative Initiatives for Quality Enhancement


The discussion on Collaborative Initiatives for Quality Enhancement meeting previously, provided a platform for fruitful dialogue among participants about fostering collaborations to elevate the quality of education and services provided by our institution. Dr J Pal updated on the data of Collaborative Initiative for Quality Enhancement.

Agenda 8: Review of NAAC Accreditation and Assessment Activities

During the Review of NAAC Accreditation and Assessment Activities meeting held on 15-02-2023, discussion encompassed the institution's adherence to quality standards, compliance with accreditation criteria, and the status of assessment activities. The committee

were apprised by the NAAC coordinator, about the NAAC preparedness and informed that the institution is ready for IIQA filing in start of 2024.

The meeting ended with vote of thanks to all the members.


(Dr. Md. Amir Khusru Akhtar)
IQAC Coordinator

Copy to

- Vice Chancellor for her kind information
- Pro-Vice Chancellor
- Registrar
- Deans and HoDs
- Members



Usha Martin University, Ranchi, Jharkhand

Internal Quality Assurance Cell

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Ref. UMU/IQAC/2022/02

Date: 25/11/2022

The Internal Quality Assurance Cell (IQAC) meeting was called to order on Friday, November 25, 2022, at 9:30 AM. The committee convened at the UMU Campus in Angara's Conference Hall in Hybrid mode. The meeting started with warm greetings to all members from the Chair.

Following members were present:

Prof. S.C Garg	Chairman
Registrar	Senior Administrative Officer
Dr Arvind Hans	Faculty Member
Dr Akanksha Anand	Faculty Member
Dr PC Panda	Faculty Member
Dr. Anupama Verma	Faculty Member
Dr. Leena Shrivastav	Faculty Member
Ms Tulika Sinha	Faculty Member
Mrs Rojalini Samanta	Faculty Member
Mr. Mukesh Goel	Nominee from Management
Ms. Shipra Jain	Nominee from employee
Dr. Md. Amir Khusru Akhtar	Coordinator IQAC

their training preferences and requirements. A thorough plan that included mentoring opportunities, workshops, and seminars was developed to address these needs. Dates for the implementation of these projects' planning and facilitation were determined by Dean Faculty in suggestion of Committee members.

Agenda 7: To discuss the infrastructure developments and expansion of the University.

The University existing infrastructure facilities was discussed along with the expansion plans to meet the requirement for the next Academic Year. Registrar Dr. A K Mishra briefed about the different phases of construction and constraints associated with each.

Agenda 8: To review and provide the updates on activities related with NIRF, NBA, and NAAC accreditation and evaluation activities

Hon VC inquired about the The discussion covered ongoing and upcoming construction projects, upgrades to current infrastructure, and sustainability-related initiatives. Participants talked on improving teaching and research facilities as well as the campus' accessibility and environmental sustainability. Following the meeting, a commitment was made to prioritize the necessary infrastructure renovations, spend money wisely, and ensure that the physical environment of the institution serves both its educational goal and the evolving needs of its community.

Agenda 9: To consider the feedback analysis based on various stakeholders and action taken by various departments

The feedback collected from different stakeholders across all departments has been analyzed by IQAC committee members to enhance the academic curriculum of the programs.

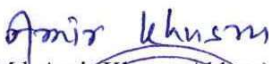
The members discussed about the enhancement of academic curriculum and to invite experts from different relevant industries and academia experts for betterment of student's placement opportunities. Course objectives and outcomes of few programmes was suggested to be modified based on feedback analysis. Value added course to be offered was also reviewed and suggestions was provided based on student's feedback. The ATR has been placed in respective department BoS for approval and the same has been implemented for 2022-23 AY.

Agenda 10: Review the process of ERP system

Update on the ERP System of the University was shared. Coll Poll, the University ERP started functioning providing student enrollment and class scheduling features. It was shared in the meeting the other advance and required features of ERP for the institution. The advantages of routine upgrades were covered, including better performance, more security, and the addition

of new features to speed up procedures. Everyone agreed that routine upgrades are necessary to maintain the ERP's effectiveness in assisting our school's administrative and academic activities. The meeting came to a close with a commitment to develop a systematic update process and ensure that our ERP system remains a dependable and cutting-edge tool for the business.

The meeting ended with vote of thanks


(Dr. Md. Amir Khusrul Akhtar)
IQAC Coordinator



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- IQAC Members