



Usha Martin University, Ranchi, Jharkhand

Internal Quality Assurance Cell

Minutes of Meeting

Ref. UMU/IQAC/2019/02

Date: 27/06/2019

The meeting of the Internal Quality Assurance Cell (IQAC) convened at 11:30 AM on 27/06/2019, Conference Hall at the UMU campus, Hardag.. The meeting started with a warm greetings and welcome note from the chair

Following members were present:

Prof. S.C. Garg	Chairman
Dr. Viplaw Kumar Pandey	Senior Administrative Officer
Mr. Abhishek Pandey	Faculty Member
Dr. Anupama Verma	Faculty Member
Dr. Vinay Singh	Faculty Member
Dr. Sharmishtha Roy	Faculty Member
Mrs. Ritushree Narayan	Faculty Member
Dr. Jayantika Pal	Faculty Member
Dr. Arvind Hans	Coordinator IQAC

Agenda 1: Review and approval of minutes from the previous IQAC meeting

(Annexure-1)

Coordinator of IQAC, presented the minutes, and it was noted that all action items had been duly addressed. The IQAC members confirmed the minutes.

Agenda 2: Status updates on action items from the previous meeting

The IQAC members took note of the action that all previous items had been completed or were in progress.

(Annexure-2)

Agenda 3: Finalising the IQAC's goals and objectives for the upcoming academic year

After number of suggestions the members reached a consensus on prioritizing faculty development, student-centric initiatives, and accreditation-related activities.

A subcommittee was formed to draft the IQAC's goals and objectives for the upcoming academic year. The subcommittee includes Dr. Abhishek Pandey, Dr. Sharmishtha Roy, Ms. Shipra Jain, and Mr. Amit Kumar

Agenda 4: To discuss on feedback collected from various stakeholders related to academic curriculum

The feedback collected from different stakeholders across all the programs is analysed and placed before committee members. The analysis report is circulated to all the department Heads for making necessary changes in the program curriculum by introducing various skill-oriented, discipline-oriented courses and reviewing the existing courses of the curriculum. The Action Taken Report will be placed before department BoS for approval and implementation from 2019-20 AY. This feedback collection mechanism will surely improve the overall academic curriculum and benefit the students by enhancing their skills and knowledge.

Agenda 5: Quality enhancements through industry partnerships exploring Strategies for Research Promotion

The meeting emphasized the importance of establishing stronger industry partnerships to enhance the quality of education and bridge the gap between academia and industry. Based on faculty feedback analysis, it was suggested by the Chairperson to invite industry experts for attainment of career enhancements.

Dr. Viplaw Kumar Pandey, Senior Administrative Officer was advised to explore potential industry partnerships and present a proposal in the next meeting.

Agenda 6: Collaborative Initiatives for Quality Enhancement

The members discussed potential collaborative initiatives with other institutions and universities to share resources and best practices. Dr. Vinay Singh will investigate collaborative opportunities and report back at the next meeting.

Agenda 7: Review of Institutional Policies and Procedures

It was decided to review and update institutional policies and procedures to ensure they align with current educational standards and requirements. A committee led by Dr. Anupama Verma will oversee the review of institutional policies and procedures.

Agenda 8: Evaluation of Extension and Outreach Activities

Dr.Ritushree Narayan presented an overview of the current extension and outreach activities. It was suggested to expand these activities to better engage with the community. Dr.Ritushree Narayan will develop a plan for enhancing extension and outreach activities.

Agenda 9: Review the status of NAAC accreditation processes and accreditation-related activities

The Coordinator IQAC provided an update on the ongoing NAAC accreditation process and related activities.

Agenda 10: To report the National Seminar conducted by IQAC

On 6th March 2019, IQAC at Usha Martin University hosted a one day seminar on “Quality Education in Higher Educational Institutions (HEI)”. The seminar aimed to delve into the various facets of quality education, its significance in today’s rapidly evolving educational era. And strategies to enhance and ensure its delivery in HEI settings.

Agenda 11: To discuss the Academic Calendar for the upcoming session and plan different events

The committee members approved the Academic calendar for 2019-20 AY and informed the department Heads to plan different events, curricular and extra-curricular activities to be conducted in the AY.

Agenda 11: Future Plans and Goals for Quality Enhancement

The meeting concluded with a discussion on future plans and goals for quality enhancement, including a focus on research, infrastructure development, and student support services.

Agenda 12: Any other matter with the permission of the chair

No additional matters were raised.

Closing Remarks:

Prof. S.C. Garg, the Chairman, thanked all the members for their active participation and contributions to the meeting.

(Dr. Arvind Hans)

IQAC Coordinator

Copy to

- Vice Chancellor for his kind information
- Pro-Vice Chancellor
- Registrar
- Deans and HoDs
- IQAC Members

