



Usha Martin University, Ranchi, Jharkhand

Internal Quality Assurance Cell

Minutes of Meeting

Ref. UMU/IQAC/2020/01

Date: 27/02/2020

The session of the Internal Quality Assurance Cell (IQAC) commenced on Thursday, February 27, 2020, at 9:30 AM sharp. The committee assembled at the Conference Hall of UMU Campus in Angara to deliberate on methods to enhance the quality of academic and administrative practices within the institution.

Following members were present:

Prof. S.C Garg	Chairman
Dr. Viplaw Kishore Pandey	Senior Administrative Officer
Dr. Abhishek Pandey	Faculty Member
Dr. Arvind Hans	Faculty Member
Dr. P.C. Panda	Faculty Member
Dr. Lopamudra Satapathy	Faculty Member
Dr. Vinay Singh	Faculty Member
Dr. Sharmistha Roy	Faculty Member
Dr. Anupama Verma	Faculty Member
Dr. Ritushree Narayan	Faculty Member
Dr. Jayantika Pal	Faculty Member
Dr. Md. Amir Khusru Akhtar	Coordinator IQAC

Agenda 1: Review and acceptance of minutes from the previous IQAC meeting

The committee members confirmed the minutes of the previous meeting.

Agenda 2: Status updates on action items from the previous meeting

Dean Faculty, focused on strengthening the institution's teaching-learning strategies and shared the action taken report of the previous meeting. The members recommended the report details.

Agenda 3: Faculty Development and Training Programs

Dean Faculty updated the committee members regarding the forthcoming FDP plans and details of it. Hon VC Sir suggested to include OBE as one of the FDP for the faculty joined recently. The Previous year FDP details along with number of participants was also shared with the Committee members.

Agenda 4: Review on promoting research culture in the University

IQAC members were apprised by the Dean Research about the research & publication details of the University Faculty. Number of PhD awarded and the new list of Research Scholars was also shared with the Committee. Out of the total students enrolled for PhD, 8 students (JRFs) received funding to carry out their research work. Furthermore, total 45 publications including journals and book chapters had been published since the commencement of the academic session. The university also received seed money and research funding from various sources of approx. Rs. 36 lacs and Rs. 328 lacs, respectively for various research activities.

It was suggested by PVC Madam suggested to focus on the quality of research in the Institution. Furthermore, promoting a culture of recognition and rewards for research achievements, such as awards, promotions, and tenure, can incentivize faculty members to prioritize research pursuits. It was suggested that by implementing these strategies, the university can create an environment conducive to research excellence and innovation.

Agenda 5: Institutional developments and achievements

The committee members discussed the remarkable journey of the institution in recent years. It was highlighted by Dr. Vinay Singh, how our institution has witnessed significant developments and achieved notable milestones across various domains. Through strategic investments in infrastructure enhancement projects, we've modernized our campus facilities, providing students and faculty with state-of-the-art learning and research environments. The new Campus at Angara is under construction in full swing and the strategy to shift the operation to the new campus was planned.

Agenda 6: To discuss the NAAC guidelines and accreditation-related activities.

In light of our commitment to maintaining and enhancing the quality standards of our institution, it is imperative to regularly review the status of NAAC accreditation processes and accreditation-related activities. The committee was suggested to plan out the NAAC accreditation for the Institution in the years to come. A road map was prepared for this and all members confirmed to it.

Agenda 7: Collaborative Initiatives for Quality Enhancement


The members were suggested to look for collaborative Initiatives for quality enhancement for the institution especially looking into the looming COVID -19 ahead. The initiatives suggested were partnerships with external stakeholders, including other academic institutions, industry partners, and governmental organizations, to leverage collective expertise and resources. Through collaborative efforts, we seek to identify best practices, exchange knowledge, and implement innovative solutions to address challenges and capitalize on opportunities in the ever-evolving landscape of education.

Agenda 8: Discussion on assessment outcomes and improvements made

During our discussion on assessment outcomes and improvements made, we delved into a comprehensive review of assessment data gathered from various sources, including exams, assignments, projects, and surveys. This analysis allowed us to gain valuable insights into student performance and program effectiveness, identifying both areas of strength and areas requiring improvement. Through careful examination of feedback from students, faculty, and other stakeholders, we pinpointed specific aspects of our assessment processes that could be enhanced. Subsequently, we developed a detailed action plan outlining measures to address these identified weaknesses and promote continuous improvement. These measures encompass curriculum revisions, faculty development workshops, and modifications to assessment methods to better align with our institutional goals and objectives. Moving forward, we are committed to implementing these improvement measures diligently, monitoring their effectiveness, and fostering a culture of ongoing assessment and enhancement within our institution. Through transparent communication and collaborative efforts, we aim to ensure that our assessment practices continually evolve to meet the needs of our students and uphold the standards of excellence we strive to achieve.

Agenda 9: Any other matter with the permission of the chair

During the meeting, participants were invited to address any additional matters with the permission of the chair. This open forum provided an opportunity for members to raise any relevant issues, concerns, or suggestions not covered in the agenda. It ensured that all voices were heard and that any pressing matters could be addressed in a timely manner. Such flexibility in the meeting structure encourages active participation and fosters a collaborative environment where diverse perspectives can contribute to informed decision-making.


(Dr. Md. Amir Khusrul Akhtar)

IQAC Coordinator



Copy to

- Vice Chancellor for his kind information
- Pro-Vice Chancellor
- Registrar
- Deans and HoDs
- IQAC Members