



Usha Martin University, Ranchi, Jharkhand

Internal Quality Assurance Cell

Minutes of Meeting

Ref. UMU/IQAC/2019/01

Date: 27/02/2019

The meeting of the Internal Quality Assurance Cell (IQAC) convened at 9:30 AM on 27/02/2019. The committee members gathered in the conference room, UMU Campus, Hardag, with the purpose of discussing and deliberating upon the multifaceted aspects of quality enhancement in the institution's academic and administrative processes.

The meeting started with a warm greetings and welcome note from the chair

Following members were present:

Prof. S.C. Garg	Chairman
Dr. Viplaw Kumar Pandey	Senior Administrative Officer
Mr. Abhishek Pandey	Faculty Member
Dr. Anupama Verma	Faculty Member
Dr. Vinay Singh	Faculty Member
Dr. Sharmishtha Roy	Faculty Member
Mrs. Ritushree Narayan	Faculty Member
Dr. Jayantika Pal	Faculty Member
Dr. Arvind Hans	Coordinator IQAC

Agenda 1: Review and approve the minutes from the previous IQAC meeting

(Annexure-1)

The IQAC members confirmed the minutes.

Agenda 2: Status updates on action items from the previous meeting

The IQAC members took note of the action that had been taken in response to the decision made at the previous meeting and expressed its gratitude for the effort.

(Annexure-2)

Agenda 3: Formation of NAAC committee and accreditation-related activities.

Under the leadership of Prof. S.C. Garg, Chairman IQAC, the committee members discussed the institution's readiness for the forthcoming NAAC assessment. Prof. Garg, with his extensive experience, underscored the critical nature of scrupulous data accumulation, astute analysis, and meticulous documentation in ensuring a successful assessment outcome. Prof. Garg, firmly endorsed the proposition of constituting a dedicated task force entrusted with the pivotal role of overseeing data collection and its subsequent verification process. Dr. Pandey, Registrar, emphasized the necessity of aligning the accumulated data with the specific parameters set by NAAC for assessment.

Agenda 4: Discussion on Enhancing Teaching-Learning Practices

Honourable. VC, emphasized the augmentation of the institution's teaching-learning methodologies. Prof. Pandey guided the members on developing a road map for the establishment of an enriched educational environment. He introduced the idea of integrating modern technology and collaborative projects into the instructional framework. Dr. Vipul Pandey, proposed the for a faculty mentorship program, envisaging a seamless exchange of pioneering teaching practices among the faculty cohort.

Agenda 5: Implementation of Outcome-Based Education (OBE)

The Members of the IQAC were suggested to oversee the implementation of Outcome Based Education to foster dynamic student engagement. The Chairperson with a thrust on understanding of contemporary pedagogical trends accentuated the importance of congruence between program outcomes, course objectives, and assessment techniques.

Agenda 6: Exploring Strategies for Research Promotion

To promote research and innovation, creation of seed grants initiatives was proposed for both faculty and students. The committee discussed on the possibility of starting up PhD programme in Department of Agriculture and Faculty of Legal Studies. It was presented that few faculties along with students had already got their papers published in some reputed journals and many had communicated their papers, waiting for its acceptance.

Agenda 7: Collaborative Initiatives for Quality Enhancement

Students feedback and analysis report was shared and discussed with members of IQAC committee. Based on it, it was suggested to workshop enhance course outcomes and course objectives. It was also suggested to revise vocational courses to meet the dynamic work environment. One of the IQAC member-initiated discussion on forging collaborative initiatives

with external institutions. It was decided to encourage collaboration with institutions to enhance quality teaching and learning.

Agenda 8: Faculty Development and Training Programs

To strengthen the professional growth of faculty members, the members were apprised about the Faculty Development initiatives taken and the plan for prepared for faculty development initiates ahead.

The meeting concluded with commitment to enhance student engagement and feedback mechanisms, as well as to invest in comprehensive faculty development and training programs. The members recognized that nurturing a learning environment that prioritizes both students and faculty would significantly contribute to the institution's pursuit of academic excellence.

Agenda 9: To report the seminar conducted by IQAC cell.

One-Day Seminar on "NAAC: Assessment & Accreditation" was organized by the Internal Quality Assurance Cell (IQAC) with the aim of providing insights into the National Assessment and Accreditation Council (NAAC) processes, criteria, and strategies for quality enhancement in higher education.

Agenda 10: To report and discuss the infrastructure and building plan/ construction of building

The plan for academic building construction is likely to be passed and this development was highly appreciated by all the members

Agenda 11. Any other matter with the permission of the chair

The meeting adjunct with discussion various aspects of the University development initiatives.

(Dr. Arvind Hans)

IQAC Coordinator

Copy to:

- Vice Chancellor for his kind information
- Pro-Vice Chancellor
- Registrar
- Deans and HoDs
- Members

