



Usha Martin University, Ranchi, Jharkhand

Internal Quality Assurance Cell

Minutes of Meeting

Ref. UMU/IQAC/2023/02

Date: 06/09/2023

The meeting of the Internal Quality Assurance Cell (IQAC) was convened promptly at 9:30 AM on 06/09/2023. The committee gathered in Conference Hall, UMU Campus, Angara, with the purpose of discussing and deliberating upon the multifaceted aspects of quality enhancement in the institution's academic and administrative processes.

Following members were present:

Prof. S.C Garg	Chairman
Registrar	Senior Administrative Officer
Dr Arvind Hans	Faculty Member
Dr Akanksha Anand	Faculty Member
Dr PC Panda	Faculty Member
Dr. Anupama Verma	Faculty Member
Dr. Leena Shrivastav	Faculty Member
Ms Tulika Sinha	Faculty Member
Mrs Rojalini Samanta	Faculty Member
Mr. Mukesh Goel	Nominee from Management
Ms. Shipra Jain	Nominee from employee
Dr. Md. Amir Khusru Akhtar	Coordinator IQAC

1. Agenda 1: Review and approval of minutes from the previous IQAC meeting

Led by Prof. Madhulika Kaushik, who chairs the IQAC, the committee delved into a thorough discussion regarding the institution's preparedness for the upcoming NAAC assessment. Dr. Anil Kumar Mishra, emphasized the crucial importance of meticulous data gathering, thorough analysis, and careful documentation to ensure a favorable assessment outcome. Dr. Md. Amir Khusru Akhtar, serving as the IQAC coordinator, strongly supported the idea of forming a dedicated task force responsible for overseeing data collection and subsequent verification processes.

Agenda 2: Status updates on action items from the previous meeting

Dr. Arvind Hans, Dean of the Faculty, focused on this this agenda to explore ways to enhance the teaching and learning methods within the institution. Professor highlighted the importance of creating a more enriched educational environment that would encourage active student engagement and promote the development of critical thinking abilities.

Agenda 3: Update on research initiatives, publications, and collaborations

During the update on research initiatives, publications, and collaborations previous meeting, participants received comprehensive updates on our institution's research endeavors. Faculty members and researchers shared progress on ongoing projects, recent publications, and collaborative efforts, fostering a rich exchange of ideas and knowledge. Total 9 PhD candidates had successfully defended their thesis. 8 patents were granted in the year 2022 and 18 patents had been granted since January. Furthermore, the university had made a remarkable progress by publishing over 887 journals and book chapters contributed by the faculty members and the students. Noteworthy partnerships with external institutions were highlighted, underscoring the institution's commitment to expanding its research network. A review was conducted on the MoUs signed with Jamshedpur Cooperative College; Divine Super Specialty Hospital, Ranchi; Graphic Era University, Dehradun; Adama Science and Technology University, Adama; of the activities going under the collaborations. The committee had a discussion on the seed money amounting to Rs. 84.90 lacs and the consultancy funding amounting to Rs. 40 lacs allocated for the year 2023.

Agenda 4: Discussion of any infrastructure development plans and improvements to campus facilities.

The discussion of infrastructure development plans and improvements to campus facilities provided information to all members. The meeting highlighted the need for efficient resource

allocation and strategic planning to ensure that infrastructure development aligns with the institution's academic and operational requirements as well as fulfills NAAC accreditation requirements.

Agenda 5: To consider the feedback analysis based on various stakeholders and action taken by various departments

During the Feedback on Teaching-Learning Practices meeting held previously, participants focused on evaluating the current teaching and learning methodologies within our institution. The feedback is collected from various stakeholders like students, teachers, alumni and employers which provide feedback on curriculum. The feedback collected is analyzed by IQAC which is circulated to department Heads for necessary actions and review of the curriculum by introducing skill-oriented courses and other value-added courses. The ATR is placed before department BoS for approval and implementation from 2022-23 AY.

Agenda 6: Report on institutional developments and achievements

The presentation encompassed advancements in various domains, including academic excellence, research contributions, infrastructure development, and community engagement. The university was showing a continuous growth in research related activities with over Rs. 640 lacs allocated for various research projects including seed money. The members were informed by Dr. Dean Student Welfare about the student's achievements and milestones in the year.

Agenda 7: Discussion on Collaborative Initiatives for Quality Enhancement

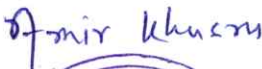
The discussion on Collaborative Initiatives for Quality Enhancement meeting previously, provided a platform for fruitful dialogue among participants about fostering collaborations to elevate the quality of education and services provided by our institution. Dr J Pal updated on the data of Collaborative Initiative for Quality Enhancement.

Agenda 8: Review of NAAC Accreditation and Assessment Activities

During the Review of NAAC Accreditation and Assessment Activities meeting held on 15-02-2023, discussion encompassed the institution's adherence to quality standards, compliance with accreditation criteria, and the status of assessment activities. The committee

were apprised by the NAAC coordinator, about the NAAC preparedness and informed that the institution is ready for IQA filing in start of 2024.

The meeting ended with vote of thanks to all the members.


(Dr. Md. Amir Khusru Akhtar)
IQAC Coordinator

Copy to

- Vice-Chancellor for her kind information
- Pro-Vice Chancellor
- Registrar
- Deans and HoDs
- Members

